

NEW RIVER/MOUNT ROGERS WORKFORCE INVESTMENT AREA
CONSORTIUM BOARD

MEETING AGENDA

January 19, 2011

- I. Call To Order –Chair Hutchins
- II. Pledge of Allegiance/Prayer
- III. Roll Call
- IV. [Approval of Minutes](#) (Previously Distributed)
- V. Public Comment Period
- VI. Compliance Monitor Job Vacancy Update
- VII. Executive Committee Update
- VIII. WIB Items
 - A. [Discuss Operational Options for PY' 11](#)
 - B. [Resignation of Sam Dickson](#) - Carroll County Business
- IX. Fiscal Report
 - A. [Review WIB Expenditures for PY' 10 and ARRA](#)
 - B. [By Program Operator](#)
- X. [WIA Performance Comparison](#)
- XI. [One Stop Operator Report](#)
- XII. [Goodwill/People Joint Initiative](#)
- XIII. Conference Updates – Marty Holliday
- XIV. Grants Update – Staff
- XV. Consortium Members Time
- XVI. [Travel Reimbursement](#)
- XVII. [2011 Statement of Economic Interest](#)
- XVIII. Other Business
- XIX. [2011 Consortium Board Meeting Schedule](#)
- XX. Next Meeting Date–**March 16, 2011–Wytheville Meeting Center – 9:30 AM.**
- XXI. Adjournment

Operational Options for PY'11

1. Contract Extension
2. RFP (Competitive Procurement)
3. Consortium Arrangement
4. Combination of Above

New River/Mount Rogers
Workforce Investment Board
6580 Valley Center Drive, Box 23
Radford, Virginia 24141

Phone (540) 633-6764 or (540) 633-6766
Fax (540) 633-2502

December 8, 2010

Mr. Sam Dickson, Owner
The Home Place of VA., Inc.
367 Wolfpen Ridge Road
Galax, VA 24333

Dear Mr. Dickson:

Section 404.0 of the approved Workforce Investment Board By-laws requires that any appointed member who is absent from three (3) consecutive, regularly scheduled meetings of the Board be notified in writing of their lack of attendance. Additionally, Section 404.1 states that if you are not present at the next regularly scheduled Board meeting on February 23, 2011, after receiving written notice, you will be dropped from membership on the Board; and the Chief Local Elected Officials will be notified to initiate the appointment process to fill the vacancy.

The Chair of the Workforce Investment Board, Ms. Martha Samples, requested that I send this correspondence to you, which shall serve as official written notification of your lack of attendance as required in Section 404.0 of the WIB By-laws.

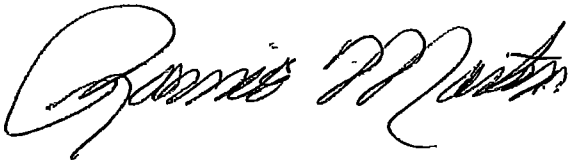
It is the desire of Ms. Samples that no WIB member, that is interested in serving on the WIB, be dropped from membership; however, active participation, which includes regular attendance at Board meetings, is crucial for the success of the Board.

Mr. Sam Dickson
December 8, 2010
Page 2 of 2

If you are unable to fulfill your obligations as a Board member and wish to be removed, please let me know. If you would like to remain a member of the Workforce Investment Board, your attendance or that of your alternate (designated in writing) at the next regularly scheduled meeting of the Board on February 23, 2011, is required for you to remain as a Board member.

Please give me a call if you have any questions concerning this correspondence or if you desire additional information.

Best regards,

A handwritten signature in black ink, appearing to read "Ronnie Martin". The signature is fluid and cursive, with the first name "Ronnie" being more prominent than the last name "Martin".

Ronnie Martin
Executive Director

Attachment

c: Martha Samples, WIB Chair
David Hutchins, Consortium Board Chair
File

Ronnie Martin

From: sdickson@carrollcountyva.org
Sent: Wednesday, December 29, 2010 10:12 AM
To: Ronnie Martin
Subject: WIB board

Ronnie,

I am sorry for the missed meetings but due to my obligations with the home building business it has been nearly impossible to attend.

At the last BOS meeting I alerted the board about the problem and resigned my appointment to the WIB, I enjoyed learning about your function and duties you perform but also felt I was not a productive member such as you need.

We will soon appoint a new member and thanks for all your help.

Sam Dickson

Vendor List

<u>Vendor</u>	<u>Product/Services Provided</u>
Bobby Griffin, Inc.	Marketing Materials
Bristol Sign Company	Sign Work-Bristol
Chartwells	Meeting Catering
Delp Signs	Sign Work – Marion
Dominion Office Products	Office Supplies
Log House Restaurant	Meeting Expenses
Mary Ann Gilmer	Truck Rental – Files to Storage
New City, Inc.	Website Services
New River Community College	Program Support
New River Office Supplies	Office Supplies
New River Valley Development Corp.	Meeting Space
Roanoke Higher Education Center	Room Rental – Meeting
Sands Anderson	Legal Services
Squealers Café	Meeting Catering
Storage East	Records Storage
VA Association of Workforce Directors	Paid Dues
Wordsprint	Business Cards
Wytheville Meeting Center	Meeting Expenses

WIA
For Period

VENDOR	JULY 10	AUG 10	SEP 10	OCT 10	NOV 10	MAY 11	JUN 11	YTD
								0.00
Goodwill	114,559.95	102,664.77	76,320.27	110,202.48	86,822.69			490,570.16
People, Inc	65,398.89	67,561.11	55,633.72	78,866.16	61,932.30			329,392.18
								0.00
								0.00
								0.00
Bristol Sign Company	100.00							100.00
New City, Inc	110.00							110.00
Sands Anderson	4,161.00	356.25			142.50			4,659.75
Wordsprint	152.50							152.50
Wytheville Meeting Center		275.70	77.46	183.24	198.50			734.90
Bobby L. Griffin, Inc.			103.57		223.09			326.66
VA Assoc. Workforce Dir.			250.00					250.00
Dominion Office Products			109.65					109.65
Log House Restaurant					353.41			353.41
								0.00
								0.00
								0.00
								0.00
								0.00
								0.00
Board Travel	281.23	372.96	59.22	219.45	412.82			1,345.68
								0.00
NRVPDC - fiscal agent			10,000.00					10,000.00
NRVPDC - WIB staff costs	21,290.91	22,127.16	17,445.77	25,839.59	15,466.43			102,169.86
SubTotal	206,054.48	193,357.95	159,999.66	215,310.92	165,551.74	0.00	0.00	940,274.75
Other Funding:								
Local Incentive				20.00		0.00		20.00
Rapid Response								0.00
								0.00
SubTotal				20.00		0.00	0.00	20.00
TOTAL BY MONTH	206,054.48	193,357.95	159,999.66	215,330.92	165,551.74	0.00	0.00	940,294.75
		399,412.43	559,412.09	774,743.01	940,294.75	940,294.75	940,294.75	

VENDOR	MAY 09	JUN 09	JUL 09	AUG 09	AUG 10	SEP 10	OCT 10	NOV 10	Program To Date
Goodwill	1,041.31	75,425.36	124,131.43	159,741.64	54,798.41	40,659.94	26,878.83	33,618.69	1,258,288.53
People		60,549.67	51,684.26	65,282.04	14,041.15	28,721.87	4,718.33	3,022.07	487,856.84
Rooftop	34.76	17,905.16	41,957.90	48,553.17	7,479.66	5,225.22	4,069.42	417.50	254,855.18
									0.00
									0.00
Sands Anderson				4,527.00	356.25			142.50	27,561.93
New City									692.50
Delp Signs									105.00
Wytheville Meeting Ctr					275.70	77.46	183.24	198.50	1,577.00
NRV Development Corp									25.00
Squealers Cafe									75.00
University of VA									50.47
New River CC									250.00
Domain Registry									47.50
Wordsprint									37.50
Bobby L. Griffin, Inc.						103.57		223.08	326.65
Dominion Office Products						109.65			109.65
VA Assoc of Workforce Dir.						250.00			250.00
Log House Restaurant								353.40	353.40
									0.00
									0.00
									0.00
									0.00
Board Travel					372.96	59.22	219.45	412.82	2,906.58
NRVPDC - Fiscal agent									10,000.00
NRVPDC - WIB staff costs	3,723.32	7,736.60	10,857.83	5,576.67	3,933.25	3,706.52	4,874.84	5,669.26	90,903.59
TOTAL BY MONTH	4,799.39	161,616.79	228,631.42	283,680.52	81,257.38	78,913.45	40,944.11	44,057.82	2,136,272.32
		166,416.18	395,047.60	678,728.12	1,972,356.94	2,051,270.39	2,092,214.50	2,136,272.32	

CLEO FISCAL REPORT BY PROGRAM OPERATOR

Dislocated Worker Program Operator

Program Operator: Goodwill Industries of the Valleys

Contract Total:	\$ 550,000
Expended thru November 30, 2010:.....	\$ 283,836
% Expended:	52%

Expenditure Breakdown

Administration -	\$ 7,393	3%
Operational Costs -	\$ 67,702	24%
Client Services Cost -	\$ 76,155	26%
Direct to Client Costs -	\$132,586	47%
	<u>\$283,836</u>	<u>100%</u>

Administration

Financial, One Stop Center Operations, etc.

Operational Costs

Rent, utilities, operational staff, benefits, accounting, audits, etc.

Client Services Costs

Case Managers salaries, benefits and travel only.

Direct to Client Costs

Training, tuition, books, supportive services, needs based payments, work experience costs, etc.

CLEO FISCAL REPORT BY PROGRAM OPERATOR

Adult Program Operators

Program Operator: Goodwill Industries of the Valleys, Inc.

Contract Total:	\$ 198,435
Expended thru November 30, 2010:	\$ 80,902
% Expended:	41%

Expenditure Breakdown

Operational Costs -	\$ 15,234	19%
Client Services Cost -	\$ 35,266	43%
Direct to Client Costs -	\$ 30,402	38%
	<u>\$ 80,902</u>	<u>100%</u>

Program Operator: People Inc. of Virginia

Contract Total:.....	\$ 376,565
Expended thru November 30, 2010:	\$ 151,590
% Expended:	40%

Expenditure Breakdown

Operational Costs -	\$ 34,243	22%
Client Services Cost -	\$ 40,808	27%
Direct to Client Costs -	\$ 76,539	51%
	<u>\$151,590</u>	<u>100%</u>

CLEO FISCAL REPORT BY PROGRAM OPERATOR

Youth Program Operators

Program Operator: Goodwill Industries of the Valleys, Inc.

Contract Total:.....	\$ 228,791
Expended thru November 30, 2010:	\$ 125,831
% Expended:.....	55%

Expenditure Breakdown

Operational Costs -	\$ 21,450	17%
Client Services Cost -	\$ 47,243	37%
Direct to Client Costs -	\$ 57,138	46%
	<u>\$125,831</u>	<u>100%</u>

Program Operator: People Inc. of Virginia

Contract Total:	\$ 371,209
Expended thru November 30, 2010:.....	\$ 169,619
% Expended:	46%

Expenditure Breakdown

Operational Costs -	\$ 46,748	27%
Client Services Cost -	\$ 38,548	23%
Direct to Client Costs -	\$ 84,323	50%
	<u>\$169,619</u>	<u>100%</u>

CLEO FISCAL REPORT BY PROGRAM OPERATOR

ARRA Dislocated Worker Program Operator

Program Operator: Goodwill Industries of the Valleys

Contract Total:	\$ 857,192
Expended thru November 30, 2010:.....	\$ 823,369
% Expended:	96%

Expenditure Breakdown

Administration -	\$ 26,194	3%
Operational Costs -	\$121,546	15%
Client Services Cost -	\$171,381	21%
Direct to Client Costs -	\$504,248	61%
	<u>\$823,369</u>	<u>100%</u>

Administration

Financial, One Stop Center Operations, etc.

Operational Costs

Rent, utilities, operational staff, benefits, accounting, audits, etc.

Client Services Costs

Case Managers salaries, benefits and travel only.

Direct to Client Costs

Training, tuition, books, supportive services, needs based payments, work experience costs, etc.

CLEO FISCAL REPORT BY PROGRAM OPERATOR

ARRA Adult Program Operators

Program Operator: Goodwill Industries of the Valleys, Inc.

Contract Total:	\$ 107,250	
Expended thru November 30, 2010:.....	\$ 100,820	
% Expended:	94%	

Expenditure Breakdown

Operational Costs -	\$ 29,670	29%
Client Services Cost -	\$ 23,077	23%
Direct to Client Costs -	\$ 48,073	48%
	<u>\$100,820</u>	<u>100%</u>

Program Operator: People Inc. of Virginia

Contract Total:	\$ 126,000	
Expended thru November 30, 2010:.....	\$ 99,543	
% Expended:	79%	

Expenditure Breakdown

Operational Costs -	\$21,413	21%
Client Services Cost -	\$ 3,750	4%
Direct to Client Costs -	\$74,380	75%
	<u>\$99,543</u>	<u>100%</u>

CLEO FISCAL REPORT BY PROGRAM OPERATOR

Program Operator: Rooftop of VA-CAP

Contract Total:	\$ 84,750
Expended thru November 30, 2010:	\$ 84,750
% Expended:	100%

Expenditure Breakdown

Operational Costs -	\$ 778	1%
Client Services Cost -	\$13,982	16%
Direct to Client Costs -	\$69,990	83%
	<u>\$84,750</u>	<u>100%</u>

CLEO FISCAL REPORT BY PROGRAM OPERATOR

ARRA Youth Program Operators

Program Operator: Goodwill Industries of the Valleys, Inc.

Contract Total:.....	\$ 334,144
Expended thru November 30, 2010:	\$ 334,099
% Expended:.....	100%

Expenditure Breakdown

Operational Costs -	\$ 25,563	8%
Client Services Cost -	\$ 38,072	11%
Direct to Client Costs -	\$270,464	81%
	<u>\$334,099</u>	<u>100%</u>

Program Operator: People Inc. of Virginia

Contract Total:.....	\$ 388,664
Expended thru November 30, 2010.....	\$ 388,314
% Expended:.....	100%

Expenditure Breakdown

Operational Costs -	\$ 46,030	12%
Client Services Cost -	\$ 61,094	16%
Direct to Client Costs -	\$281,190	72%
	<u>\$388,314</u>	<u>100%</u>

CLEO FISCAL REPORT BY PROGRAM OPERATOR

Program Operator: Rooftop of VA - CAP

Contract Total:	\$ 172,692
Expended thru November 30, 2010.....	\$ 170,105
% Expended:	98%

Expenditure Breakdown

Operational Costs -	\$ 3,342	2%
Client Services Cost -	\$ 22,616	13%
Direct to Client Costs -	\$144,147	85%
	<u>\$170,105</u>	<u>100%</u>

Annual Report Area 2 New River/Mount Rogers Performance Measure	PY 2009			FINAL	FINAL	FINAL	FINAL	FINAL	FINAL	FINAL	FINAL
	Negotiated	Actual	PY 2009	PY 2009	PY 2008	PY 2007	PY 2006	PY 2005	PY 2004	PY 2003	PY 2002
	Level	Performance	80% Level	Status	Status	Status	Status	Status	Status	Status	Status
Adult Entered Employment Rate	77.0	70.3	61.6	M	E	E	E	E	E	E	E
Adult Employment Retention Rate at 6 months	82.0	84.1	65.6	E	M	M	E	E	E	E	M
Adult Average Earnings	\$7,150	\$9,883	\$5,720	E	E	E	E	E	E	E	E
Adult Employment and Credential Rate	63.7	54.7	51.0	M	E	M	M	E	E	M	E
Dislocated Worker Entered Employment Rate	82.0	69.1	65.6	M	E	E	E	E	E	E	E
Dislocated Worker Employment Retention Rate at 6 months	87.8	86.5	70.2	M	E	E	M	E	E	E	E
Dislocated Worker Average Earnings	\$12,000	\$11,535	\$9,600	M	E	E	M	E	E	E	E
Dislocated Worker Employment and Credential Rate	63.0	63.6	50.4	E	E	E	E	E	E	FTM	E
Older Youth Entered Employment Rate	71.0	68.8	56.8	M	E	M	E	E	E	E	E
Older Youth Employment Retention Rate	82.0	73.9	65.6	M	M	E	E	E	E	E	FTM
Older Youth Earnings Change	\$2,000	\$2,907	\$1,600	E	E	E	E	E	E	E	M
Older Youth Credential Rate	39.0	30.0	31.2	FTM	M	M	E	E	E	M	FTM
Younger Youth Skill Attainment Rate	85.0	93.5	68.0	E	E	M	E	E	E	E	E
Younger Youth Diploma or Equivalent Attainment	65.5	94.0	52.4	E	E	E	E	E	E	E	E
Younger Youth Retention Rate	57.5	64.4	46.0	E	E	E	E	E	E	E	M
Customer Satisfaction - Employer	71.5	74.9	57.2	E	E	E	E	E	E	E	E
Customer Satisfaction - Participant	71.5	82.2	57.2	E	E	E	E	M	E	E	E

E - Exceeds/M - Met/FTM Failed to Meet

Exceeded	9	14	12	14	16	17	14	12
Met	7	3	5	3	1	0	2	3
Failed to Meet	1	0	0	0	0	0	1	2

State Performance

Exceeded	1	0	2	11	12	14	10	10
Met	12	16	13	6	5	3	5	7
Failed to Meet	4	1	2	0	0	0	2	0

**NEW RIVER/MOUNT ROGERS WORKFORCE INVESTMENT AREA
ONE-STOP OPERATOR REPORT TO THE WORKFORCE INVESTMENT BOARD
JANUARY 19, 2011**

WYTHEVILLE COMPREHENSIVE WORKFORCE CENTER UPDATE

A number of meetings have been held with the partners and plans are proceeding for the development of the Wytheville Workforce Campus. The Partner Committee has set a tentative opening date of July 1, 2011.

ONE-STOP CENTER ACTIVITY – MONTH ENDING DECEMBER 31, 2010

Bristol Current Month	Bristol Year to Date	Galax Current Month	Galax Year to Date	Radford Current Month	Radford Year to Date	Wytheville Current Month	Wytheville Year to Date	TOTAL YEAR TO DATE
369	3938	2316	13572	2576	7671	950	5259	30440

Staff-assisted Center customers

GOODWILL PROGRAM ACTIVITY – MONTH ENDING DECEMBER 31, 2010

Dislocated Worker Program

Formula Funds: 365 Participants YTD, 109 closures/93 employed/ 2 neutral (87%), 256 current, 57 trained/ 40 credentials

ARRA Funds: 728 Participants YTD, 477 closures/421 employed/10 neutral (90%), 251 current, 283 trained/ 227 credentials

Adult Program

Formula Funds: 70 Participants YTD, 20 closures/16 employed/2 neutral (89%), 50 current, 8 credentials

ARRA Funds: 30 Participants YTD, 21 closures/19 employed/1 neutral (95%), 9 current, 11 trained/ 9 credentials

Youth Program

Formula Funds: 119 Participants YTD, 22 closures/20 employed or education/ 0 neutral (91%), 97 current, 16 credentials, 14 literacy and numeracy gains

PEOPLE, INC. PROGRAM ACTIVITY – MONTH ENDING DECEMBER 31, 2010

Adult Program

105 Customers enrolled/served (94% of goal)

41 Terminations (65% of goal)

26 Entered Employment (92% placement rate)

Youth Program

98 Customers enrolled/served

28 Terminations

24 Degree or Certificate

13 Literacy/Numeracy Gain

4 CRC Attained

CUSTOMER SUCCESS STORY

Justin Crider enrolled in the People, Inc. Youth Program in October 2010. Justin was an out of school youth who is basic skills deficient. From the beginning, Justin demonstrated a desire for excellence that seemed to really set him apart. At participation, a vocational assessment was administered to assist Justin in identifying career options that demonstrated a good fit for him based on his interests and aptitudes. Justin demonstrated a strong mechanical interest and vocational assessment results recommended a career in motor vehicle operation. At that point, Justin and I set a training goal for him to enroll at Tri County Driving Academy and pursue a CDL Training Course. This course, which also earned Justin college credits from Southwest Virginia Community College, resulted in Justin earning his Class A Commercial Drivers License. This credential opened doors for Justin in terms of employment. He was able to obtain employment as a truck driver with Watkins Shephard in Hickory North Carolina.

Justin also worked with his case manager to increase his reading levels. After receiving a post test, Justin had increased his reading by one educational functioning level. Justin continues his employment with Watkins Shephard and he is engaged to be married.

Economic and Workforce Development Round Tables

January 7, 2011

Summary of the Project

In the aftermath of the “Great Recession”, we are living in a new reality. High unemployment lingers fueled by employers hesitant to add staff and a lack of qualified workers for the positions that do exist. Too often workers’ skills in the region are outdated or a miss match based on the demands of the modern workplace. The creation of business based round tables that bring economic development, business advisory councils and workforce development representatives together is a powerful way to begin to address this phenomenon. Recently I heard a description of what the relationship between economic and workforce development should be; **“Economic and Workforce Development should be the flip sides of the same coin”**: our hope is that we can make this phrase a reality. These round tables will meet once per month for the next five months to determine employment needs for today and in the future. The round table will lay out a plan for workforce development and economic development to work together, and where appropriate identify career pathways, to meet the demand.

Round Table Structure

The roundtables will be based on key business segments in each of the 13 jurisdictions in WIA2. The jurisdictions by key industry segment are shown in the table below.

Industrial	Technology / Higher Education	Specialty
Carroll	Bristol City	Bland
Giles	Montgomery	Floyd
Pulaski	Radford City	Galax City
Smyth	Washington	Grayson
Wythe		

Each roundtable will be comprised of 10 members. The membership will consist of six business members, three economic development professionals and one workforce development professional.

Participant Selection

Workforce development staff from Goodwill Industries and People Inc. will recruit roundtable members and facilitate a monthly lunch meeting. Recommendations for members can come from a variety of sources including, but not limited to: economic development professionals, human resource professionals, business community leaders, workforce development professionals, and local government officials.

While each perspective at the table is important, the cornerstone for discussions will be business employment needs in the select business segments. In effect the business representatives function as a balanced cross section of likely employers and will act as a business advisory committee for the duration of the round tables.

The economic development representatives will most likely be drawn from organizations such as the following: Blue Ridge Crossroads Economic Development Authority, The Joint Industrial Development Authority of Wythe County, Wytheville and Rural Retreat, Washington County Industrial Development Authority, Bristol Virginia Economic Development Committee, and the New River Valley Economic Development Alliance.

Goals for the Round Tables

The round tables are not expected to offer a quick fix. They can bring to the forefront business needs and opportunities and forge important partnerships that lead to collaborations which in turn are essential in developing a workforce ready to take advantage of emerging employment opportunities.

Specifically they will be used to:

- Establish the staffing and training needs of key industry segments
- Define career paths / ladders that are relevant to these needs – examples of possible career paths are advanced manufacturing, nursing, education and training, and building construction. Career paths offer a range of positions in a given discipline that can be accessed based on education, training and experience. Placing someone on a career path that is known to be in demand provides a job for today and as they gain experience, provides future advancement opportunities. It also helps meet the business needs for a modern workforce which supports economic development.
- Explore other ways that economic, workforce development and employers can join together to meet identified needs
- Additional goals will be determined by each group based on the identified business needs.

The full engagement of employers is essential to the success of the round table. They drive the employment demand, shape training curriculums and can provide scholarships, marketing, on-the-job training and mentoring. Establishing a forum for business to be fully represented in an interactive and evolutionary way will not only serve their employment needs, but will provide other partners at the table with essential information to better serve their constituencies – be that a client looking for work, or a city or county looking to grow its economic base.

Hiring Events

In addition to the round tables, mini-hiring events will be conducted at the One-Stops in Bristol, Wytheville, Galax and Radford. The hiring events will focus on bringing clients enrolled in WIA Adult and Dislocated Worker programs together with employers from each region. These events will allow ample time for clients to meet with companies in their region who have job openings. They will also provide an opportunity for clients to learn first hand about the careers that are in demand now and into the future.

Goodwill and People Inc. have a large rolodex of employer contacts and will seek to generate more through business services partners at One-Stops and members of each round table. Goodwill and People Inc. will utilize these referral sources to help ensure a strong showing of prospective employers at the hiring events. Contact with employers will include an

introductory letter or telephone call explaining the hiring event and a flyer/fact sheet sent directly to employers explaining requirements and benefits. If necessary, additional outreach to employers will include presentations at trade associations such as the Chamber of Commerce, other hiring events and business networking associations such as SHRM.

Case managers will work closely with clients preparing them for the hiring event. Preparations will include resume development, completion of employment applications, preparation for likely interview questions and familiarization with the businesses represented at the event. This preparation will not only help clients be more competitive, but it will also serve as a life experience on how to properly apply for a job and prepare for an interview.

Performance Outcomes

- Facilitate 15 roundtable meetings as described
- Organize and conduct four mini-hiring events targeted to people enrolled in WIA Adult and Dislocated Worker programs
- Report the number of referrals made to businesses and One-Stop partners and the number of people placed in jobs

Travel Reimbursement Request

I hereby certify that on _____ I traveled to attend a
_____ meeting scheduled
that same date.

I am requesting travel reimbursement as follows:

_____ X \$0.42/mile = \$ _____
Total Miles Reimbursement Requested

Signature

Date

2011 – Elected Officials Statement of Economic Interest

Jurisdiction	Received
Bland County	
Carroll County	
Floyd County	
Giles County	
Grayson County	Yes
Montgomery County	
Pulaski County	
Smyth County	
Washington County	Yes
Wythe County	
Bristol City	
Galax City	Yes
Radford City	

2011 Consortium Board Meeting Schedule

January 19, 2011

March 16, 2011

May 18, 2011

July 20, 2011

September 21, 2011

November 16, 2011

All meetings will be held on the **third Wednesday** of **alternating months** at the **Wytheville Meeting Center** beginning at **9:30 a.m.**