

NEW RIVER/MOUNT ROGERS WORKFORCE INVESTMENT BOARD

MEETING AGENDA

August 25, 2010

CALL TO ORDER & WELCOME – Chair Samples

INTRODUCTION OF NEW BOARD MEMBER

- A. Tim McVey, Utility Trailers
- B. Mike Jennings, Carroll County DSS
- C. Todd Davis, Darco Southern

ROLL CALL

APPROVAL OF THE AGENDA

APPROVAL OF MINUTES (Previously Distributed)

PUBLIC COMMENT PERIOD

[FISCAL AGENT REPORT](#)

- A. [PY'10 Funding Restrictions](#)

[ADDITIONAL WIA/DLW RAPID RESPONSE FUNDS](#)

[INCENTIVE FUNDING REQUEST FOR GED WEEK – Marty Holliday](#)

[“FINAL” PY'10 BUDGET](#)

CONSORTIUM BOARD UPDATE – David Hutchins, Chair

[ARRA SUMMER ACTIVITY REPORT](#)

[ONE STOP OPERATOR REPORT](#)

OPERATOR PRESENTATION – Rooftop of VA-CAP

YOUTH COUNCIL REPORT – Rhonda Roop, Chair

APPRENTICESHIP PROGRAM PRESENTATION – Patrick Callahan

DISABILITY EMPLOYMENT INITIATIVE (DEI) DISCUSSION

GRANTS UPDATE – Staff

[PY'10 COMMITTEE ASSIGNMENTS](#)

WIB TRAVEL VOUCHER

2010 WIB MEETING SCHEDULE

NEXT SCHEDULED WIB MEETING – **October 27, 2010 – Wytheville Meeting Center – 10:00 a.m.**

ADJOURNMENT

Workforce Investment Board Treasurer's Report

Report Period: 7/01/09 – 6/30/10

WIA Available Administration Funds		\$ 230,366
Obligated	184,505	
Un-obligated	45,861	
Expenditures		\$ 149,679
Board/Fiscal Agent	126,085	
One Stop Operator	23,594	
Balance		\$ 80,687

WIA Available Adult Program Funds		\$ 627,248
Obligated	626,003	
Un-obligated	1,245	
Expenditures		\$ 490,038
Board	56,025	
Operators	434,013	
Balance		\$ 137,210

WIA Available DLW Program Funds		\$ 580,660
Obligated	580,369	
Un-obligated	291	
Expenditures		\$ 573,243
Board	54,655	
Operators	518,588	
Balance		\$ 7,417

Workforce Investment Board Treasurer's Report

Report Period: 7/01/09 – 6/30/10

WIA Available Youth Program Funds		\$ 661,157
Obligated	<u>660,791</u>	
Un-obligated	<u>366</u>	
Expenditures		\$ 571,984
Board	<u>68,074</u>	
Operators	<u>503,910</u>	
Balance		\$ 94,173

Workforce Investment Board Treasurer's Report

Report Period: 5/01/09 – 6/30/10

ARRA Available Administration Funds		\$ 211,199
Obligated	88,790	
Un-obligated	<u>122,409</u>	
Expenditures		\$ 97,162
Board	65,638	
One Stop Operator	<u>31,524</u>	
Balance		\$ 114,037

ARRA Available Adult Program Funds		\$ 326,384
Obligated	326,269	
Un-obligated	<u>115</u>	
Expenditures		\$ 246,515
Board	6,066	
Operators	<u>240,449</u>	
Balance		\$ 79,869

ARRA Available DLW Program Funds		\$ 774,152
Obligated	772,960	
Un-obligated	<u>1,192</u>	
Expenditures		\$ 639,235
Board	7,511	
Operators	<u>631,724</u>	
Balance		\$ 134,917

Workforce Investment Board Treasurer's Report

Report Period: 5/01/09 – 6/30/10

ARRA Available Youth Program Funds		\$ 889,790
Obligated	<u>889,790</u>	
Un-obligated	<u>0</u>	
Expenditures		\$ 811,915
Board	<u>14,572</u>	
Operators	<u>797,343</u>	
Balance		\$ 77,875

VIRGINIA COMMUNITY COLLEGE SYSTEM

James Monroe Building
101 North Fourteenth Street
Richmond, Virginia 23219

WORKFORCE INVESTMENT ACT

NOTICE OF OBLIGATION

To: Pulaski County

NOO No.: LWA 2-10-02

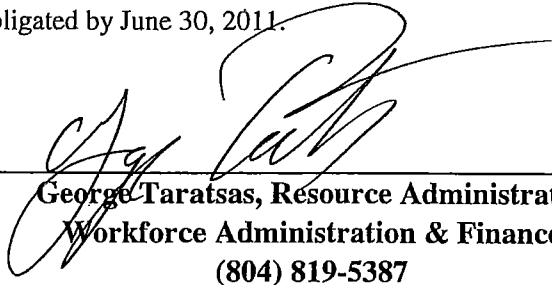
Program Code: 1200

Award Period: July 1, 2010 – June 30, 2012

<u>CFDA</u>	<u>Fund Type</u>	<u>Prior Level</u>	<u>CHANGE</u>	<u>New Level</u>
17.258	Adult Programs	\$ 0	\$ 134,929	\$ 134,929
17.259	Youth Programs	\$ 896,550	\$ 0	\$ 896,550
17.278	Dislocated Worker Programs	\$ 0	\$ 224,340	\$ 224,340
	Total All Programs	<u>\$ 896,550</u>	<u>\$ 359,269</u>	<u>\$ 1,255,819</u>

Note: Administrative costs are limited to 10% of the funds allocated and 80% of the funds must be obligated by June 30, 2011.

Approved by: _____


George Taratsas, Resource Administrator
Workforce Administration & Finance
(804) 819-5387

Date: _____

8/3/10

cc: New River Planning District Commission
New River/Mount Rogers Workforce Investment Board

New River/Mount Rogers
Workforce Investment Board
6580 Valley Center Drive, Box 23
Radford, Virginia 24141

Phone (540) 633-6764 or (540) 633-6766
Fax (540) 633-2502

Date: May 20, 2010
To: All WIA 2 Program Operators
From: Ronnie Martin, Executive Director
Subject: Approved Funding for PY'10



At its meeting on May 19, 2010, the New River/Mount Rogers Workforce Investment Area Consortium Board approved the attached funding recommendations for PY'10 and the ARRA Youth funding recommendation for Summer 2010. All current Formula WIA contracts will be extended for one (1) additional year (7/1/10 – 6/30/11) and funded based on the approved funding recommendations. ARRA DLW and Adult contracts will be extended for one (1) additional year (7/1/10 – 6/30/11) or until remaining contract funds have been extended. ARRA Youth contracts will be extended for six (6) months (7/1/10 – 12/31/10) and the additional approved ARRA Youth funding will be added to the current ARRA Youth contracts. Contract modifications are due in my office as follows:

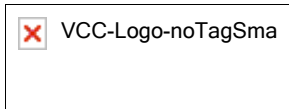
Formula WIA – June 30, 2010
ARRA DLW/Adult – June 30, 2010
ARRA Youth – June 1, 2010

The following restrictions on spending authority will apply until such time as full spending authority has been received.

Formula DLW – 28.4%
Formula Adult – 17.4%
Formula Youth – 100%

Additional funds may be available contingent on carry over funds and final allocation. Please give me a call if you have any questions.

c.c File



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August 17, 2010

To: Local Workforce Investment Board Directors

From: Peter Blake, Vice Chancellor, Workforce Development Services

Subject: Distribution of an additional \$1.2 million in Workforce Investment Act Dislocated Worker Rapid Response funds

We continue to hear of situations across Virginia in which companies are not hiring or shrinking their workforce. As a result, we have received a handful of requests for additional Dislocated Worker funds to address increased demands for education and training, and we anticipate hearing from others.

To provide some immediate relief, we are preparing Notice of Obligations to make available an additional \$1.2 million in WIA Dislocated Worker Rapid Response funds across the state. This allocation is in accordance with the Commonwealth's Program Year 2010 WIA Dislocated Worker funds allocation formula for Local Workforce Investment Areas. The allocation by area is shown below. Later this week we will send you a Notice of Obligation document to provide you the authority to spend the funds.

We encourage you to use these funds to help prepare individuals for jobs with employers that project hiring needs in the near future. To the extent possible, you should use funds to help individuals obtain a workforce credential such as a certification, licensure, certificate or degree. You may also use funds to support students enrolled in training programs that address, as needed, basic skills deficiencies. You also should seek opportunities that allow individuals to receive training in times and places that are convenient for adults, including on-the-job training.

This allocation is governed by the Workforce Investment Act Grant Recipient Agreement between your Local Workforce Investment Area and the VCCS.

Expenditures for Administrative activities as defined in the Code of Federal Regulations (CFR) under 20CFR667.220 are **not allowed** under this award. Transfer of funds between the WIA Adult and Dislocated Worker programs is **not allowed** under this award.

This allocation must supplement, not supplant, funding currently available to your local area under the WIA formula and Recovery Act WIA funds.

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The funding period for this award is September 1, 2010, through September 30, 2011. The funds must be fully expended, or have a ratio of at least 80% expended and the balance obligated, by June 30, 2011. We will monitor the use of this award and take any necessary and appropriate action, including recapture and reallocation of funds, to ensure efficiency.

Local Workforce Investment Area staff should follow the normal process for recording participant information in the VOS system.

We look forward to working with you and providing you the assistance you may need in successfully utilizing this award. If you have any questions, please contact George Taratsas at (804) 819-5387 or at GTaratsas@vccs.edu.

ADDITIONAL ALLOCATION OF DISLOCATED WORKER RAPID RESPONSE FUNDS, SEPTEMBER 2010

Funds must be used for strictly for Dislocated Worker Activities.

LWIA	2010 Dislocated Worker Allocation		Rapid Response Allocation
1	\$264,666	2.4%	\$ 28,656
2	\$820,104	7.4%	\$ 88,793
3	\$535,588	4.8%	\$ 57,988
4	\$975,084	8.8%	\$ 105,573
6	\$476,828	4.3%	\$ 51,627
7	\$377,646	3.4%	\$ 40,888
8	\$412,350	3.7%	\$ 44,645
9	\$1,575,768	14.2%	\$ 170,610
11	\$1,411,871	12.7%	\$ 152,864
12	\$303,314	2.7%	\$ 32,840
13	\$660,316	6.0%	\$ 71,493
14	\$705,200	6.4%	\$ 76,352
15	\$369,579	3.3%	\$ 40,015
16	\$1,483,300	13.4%	\$ 160,598
17	\$711,717	6.4%	\$ 77,058
Total	\$11,083,331	100%	\$ 1,200,000

GED and Lifelong Learning Week October 18-23

Adult Career and Education Exploration Fair

As the skills and education required to obtain employment and maintain a living wage have increased, the value of a high school credential continues to diminish. In modern times, adults cannot succeed and be economically self-sufficient without some level of postsecondary education. About 90 percent of the fastest growing jobs of the future will require education or training beyond high school.

The intent of this initiative is to help the adult learner (and their instructors) understand the value (and need) for transitioning from Adult Basic Education (ABE) to post-secondary education & training. Our planned method is through career exploration by having local employers talk about their job opportunities and the education and training levels needed for those jobs, and education exploration by having the colleges talk about the programs that they offer to help meet the training requirements for those jobs.

- Offer this at 4-6 of the college locations during GED Week (or as close as possible)
- Professional look for the employer tables
- 10-20 employer per event
- Advertising/flyers for students (and potential students)
- Light refreshments (coffee, soda, cookies, etc)

Ultimate outcome:

1. Increase enrollment in ABE/GED programs
2. Increase retainment in ABE/GED programs
3. Increase transition from ABE/GED to post-secondary education

Anticipated cost \$3-5,000

Funding request - \$5,000

"Final" - PY'10 BUDGET

PY'09 Carryover Funds

	<u>Formula</u>	<u>ARRA</u>
Administration	\$80,687	\$114,037
 <u>Program</u>		
DLW	\$7,417	\$134,917
Adult	\$137,210	\$79,869
Youth	\$94,173	\$77,875
Totals	<u>\$238,800</u>	<u>\$292,661</u>
Total Carryover Funds	\$319,487	\$406,698

PY '10 WIA Allocations

				<u>PY'09</u>
	<u>Admin</u>	<u>Program</u>	<u>Total</u>	<u>Allocation</u>
DLW	\$82,010	\$738,094	\$820,104	\$580,850
Adult	\$77,736	\$699,624	\$777,360	\$631,185
Youth	\$89,655	\$806,895	\$896,550	\$691,633
Totals	<u>\$249,401</u>	<u>\$2,244,613</u>	<u>\$2,494,014</u>	<u>\$1,903,668</u>
Green Grant	\$117,000			

Total Available Funding Summary

	<u>Admin</u>	<u>Program</u>	<u>Total</u>
WIA Allocations	\$249,401	\$2,244,613	\$2,494,014
WIA Carryover	\$80,687	\$238,800	\$319,487
ARRA Carryover	\$114,037	\$292,661	\$406,698
Green Grant	\$0	\$117,000	\$117,000
Grand Totals	<u>\$444,125</u>	<u>\$2,893,074</u>	<u>\$3,337,199</u>

**New River/Mount Rogers Workforce Investment Area
Summary of Funding Allocations/Carryover/Distributions
Program Year 2010**

	<u>"Draft"</u>	<u>"Final"</u>
Funding Source	Projected Funding	Projected Funding
Formula Administration	\$339,401	\$330,088
Formula Adult Program	\$749,624	\$836,834
Formula DLW Program	\$763,094	\$745,511
Formula Youth Program	\$881,895	\$901,068
ARRA Administration	\$110,000	\$114,037
ARRA Adult Program	\$50,000	\$79,869
ARRA DLW Program	\$200,000	\$134,917
ARRA Youth Program	\$30,000	\$77,875
Green Grant	\$117,000	\$117,000
Projected Totals	\$3,241,014	\$3,337,199

Distribution of Board Expenses

Formula Administration	\$94,073
Formula Programs	\$238,617
ARRA Administration	\$30,000
ARRA Programs	\$7,875
Green Grant	\$117,000
Total	\$487,565

Fiscal Agent Services

Formula Administration	\$50,000
ARRA Administration	\$10,000
Total	\$60,000

Board Reserved

Formula Administration	\$70,000
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**New River/Mount Rogers Workforce Investment Area
Summary of Funding Allocations/Carryover/Distributions
Program Year 2010**

<u>Distribution to Program Operators</u>	<u>"Draft"</u>	<u>"Final"</u>
One-Stop Administration		\$37,500
Formula	\$25,000	\$25,000
ARRA	\$12,500	\$12,500
Program Costs:		
Formula Adult	\$575,000	\$765,000
Formula DLW	\$525,000	\$660,000
Formula Youth	\$600,000	\$810,000
ARRA Adult	\$47,450	\$77,319
ARRA DLW	\$196,775	\$131,692
ARRA Youth	\$27,900	\$75,775
Total to Program Operators	<u>\$1,972,125</u>	<u>\$2,519,786</u>
	<u>\$2,009,625</u>	<u>\$2,557,286</u>
 <u>Un-Obligated Funds</u>		
Formula Administration	\$100,328	\$91,015
Formula Adult Program	\$103,614	\$824
Formula DLW Program	\$157,144	\$4,561
Formula Youth Program	\$195,238	\$4,411
ARRA Administration		\$11,537
ARRA Admin. to Program	\$57,500	\$50,000
Total Unobligated	<u>\$613,824</u>	<u>\$162,348</u>
 <u>Grand Totals</u>		
Board	\$487,565	\$487,565
Fiscal Agent	\$60,000	\$60,000
Board Reserved	\$70,000	\$70,000
Program Operators	\$2,009,625	\$2,557,286
Unobligated	\$613,824	\$162,348
Total	<u>\$3,241,014</u>	<u>\$3,337,199</u>

2010 ARRA Summer Report

Name of Program Operator: Goodwill Industries of the Valleys

Area Served: Floyd, Giles, Montgomery and Pulaski Counties and
Radford City

Total Youth Served –

Total Sites Utilized –

Average Weeks Participating per Youth Served –

Average Hours per Week per Youth Served –

Funding Amount – \$39,096

Expended thru 7/31/10 – \$

Projected Expended thru 9/30/10 – \$

2010 ARRA Summer Report

Name of Program Operator: People Incorporated of Virginia

Area Served: Bristol, Bland, Smyth, Washington and Wythe

Total Youth Served –

Total Sites Utilized –

Average Weeks Participating per Youth Served –

Average Hours per Week per Youth Served –

Funding Amount – \$39,428

Expended thru 7/31/10 – \$

Projected Expended thru 9/30/10 – \$

2010 ARRA Summer Report

Name of Program Operator: Rooftop of Virginia CAP

Area Served: City of Galax, Carroll and Grayson County

Total Youth Served –

Total Sites Utilized –

Average Weeks Participating per Youth Served –

Average Hours per Week per Youth Served –

Funding Amount – \$31,476

Expended thru 7/31/10 – \$

Projected Expended thru 9/30/10 – \$

**NEW RIVER/MOUNT ROGERS WORKFORCE INVESTMENT AREA
ONE-STOP OPERATOR REPORT TO THE CONSORTIUM OF CHIEF LOCAL ELECTED OFFICIALS
AUGUST 25, 2010**

WYTHEVILLE COMPREHENSIVE WORKFORCE CENTER UPDATE

Department of Rehabilitative Services is relocating to adjacent office space. Integration of partner staff offices into space adjacent to Virginia Employment Commission is under consideration.

ONE-STOP CENTER ACTIVITY – MONTH ENDING JULY 31, 2010

Bristol Current Month	Bristol Year to Date	Galax Current Month	Galax Year to Date	Radford Current Month	Radford Year to Date	Wytheville Current Month	Wytheville Year to Date	TOTAL YEAR TO DATE
645	645	2469	2469	573	573	928	928	4615

Staff-assisted Center customers

MASS LAYOFFS & CLOSURES

Volvo (Dublin): Trade certified; calling back some layoffs
 TMD Friction (Dublin): all enrolled, some in training; drawing benefits through TRA.
 Findlay Industries (Dublin): all enrolled, some in training; drawing benefits through TRA.
 Nautilus (Independence): all enrolled, some in training; drawing benefits through TRA.
 Accument Global Technologies (Wytheville): Trade Certified, all enrolled, some in training
 W. M. Coffman Stairs (Marion): many served by Trade and DLW; beginning training this fall.
 Federal Mogul (Blacksburg): Trade certified
 Graceway Pharmaceuticals LLC (Bristol TN):
 Rotometrics (Meadows of Dan):
 Consolidated Glass (Galax): Trade petition denied
 Tri-Tex (Independence) – Trade certified (37 impacted)

GOODWILL PROGRAM ACTIVITY – MONTH ENDING JULY 31, 2010

Dislocated Worker Program

Formula Funds: 274 Participants YTD, 0 closures/0 employed (0%), 274 current, 0 trained/0 credentials
 ARRA Funds: 711 Participants YTD, 194 closures/163 employed (84%), 518 current, 156 trained/129 credentials

Adult Program

Formula Funds: 55 Participants YTD, 0 closures/0 employed (0%), 55 current, 0 trained/0 credentials
 ARRA Funds: 30 Participants YTD, 12 closures/11 employed (92%), 18 current, 5 trained/5 credentials

Youth

Formula Funds: 274 Participants YTD, 0 closures/0 employed (0%), 105 current, 0 trained/0 credentials
 ARRA Funds: 21 Participants YTD, 1 closure, 20 current, 1 attained work readiness goal; 5 attained CRC

ONE-STOP OPERATOR PROJECTS

The One-Stop Operator is responsible for coordination of services throughout WIA II and works with all organizations which provide services to assist job seekers.

On Ramp Orientation

The On-Ramp program operated by the three community colleges which serve this region utilizes a direct WIA grant to pay for training for eligible customers. The grant requires that On Ramp staff work within the One-Stop system. The colleges expressed interest in receiving an orientation to the One Stop system serving clients in their service areas.

The One-Stop Operator invited program staff from Dislocated Worker, Adult, and Youth as well as Trade Act to present a comprehensive program on the WIA structure, the One Stop Centers and satellites and partner programs associated with each, and the basics of the WIA programs. Information was also exchanged on how the On Ramp programs are operated, and the CREATES program operated by the WIB.

Each program has differing guidelines on who may be served, and what types of support may be offered. The exchange of information will be useful to all programs in providing guidelines to facilitate referrals to clients who may be better served under a particular program.

CUSTOMER SUCCESS STORY

My name is Katie. I am 23 years old and a proud graduate. When I graduated high school I had a 4.0 GPA, 22 college credits, and several scholarships. There was only one problem I could see in my future...no career choice. But nothing was going to stop me from being a traditional college student. So after three years of repeatedly changing my major, signing up then dropping classes, failing and repeating classes, I was burnt out. I decided that a holiday from school was all I needed but what I slowly came to realize was that it was not academics that stood in my way it was myself.

Since high school I had worked off and on for my parents and had loved it. My parents ran a group home for mentally handicapped older adults. Finally I decided that I had found something that made me truly happy. To run a place like my parents home there were few academic requirements. Basically you did not have to be a college graduate. So I was set. But my dream of higher education still nagged at me so my boyfriend's sister suggested I go to school to be a nurse. This seemed to suit me perfectly and she explained that she was already going to school to be a nurse. So, she got me an application to the William N Neff Center for Science and Technology. Shortly after that I was accepted into the program. The only downside was that the program did not accept federal funding therefore no financial aid was available.

Again, I turned to my boyfriend's sister and she told me she received assistance through People Incorporated. I contacted the People Inc. Youth staff and was enrolled in their youth program. People Inc. covered the entire cost of my tuition including books and uniforms. Also, People Inc. provided me with meal and travel vouchers. They also offered me free tutoring services in case I ever needed them. This assistance allowed me to focus on my studies instead of worrying about how to pay for everything since I went to school five days a week and had little time to work outside of school all while trying to make it on my own.

Despite mounting bills and stress from a bad relationship and school I MADE IT. Two years later thanks to the wonderful people of People Inc. I graduated from the William N. Neff Center of Science and Technology with my degree as an LPN. I was proud of what I had accomplished even if it wasn't what I had set out to achieve and I realized that sometimes life gives you exactly what you need and not always what you want. Also, I learned that lack of funds should never stand in the way of achieving your dreams. Since graduating from school, I am working fulltime as a Recreation Specialist at Country Retreat earning \$8.50 per hour. I am waiting to sit for my LPN state board exam.

PY'10 COMMITTEE ASSIGNMENTS

Strategic Planning Committee

1. Dr. Alan Hawthorne*
2. Robert Atkins
3. Sam Dickson
4. Carl Mitchell
5. Virginia Leadbetter-Bolte
6. David Hutchins
7. Mike Maynard
8. Howard Spencer
9. Bill Brown

Training Provider/Individual Training Account Committee

1. David Elmore *
2. Martha Samples
3. James Topping
4. Wilma Faulkner
5. David Wright
6. Terry Smusz
7. Mike Rouse

Marketing & Publicity Committee

1. Neil Sagebiel*
2. Howard Bartholomay
3. Mike Jennings
4. Carl Mitchell
5. Robert Pierce
6. Debbie Williams
7. Robert Goldsmith

*** Denotes Chair**

One-Stop Operations & Delivery-System Committee

1. Martha Samples*
2. John Overton
3. James Topping
4. Mike Rouse
5. Robbie Wyrick
6. Bucky Sharitz
7. Jim Heaney
8. Bill Brown
9. Ranny Akers

Budget & Administration Committee

1. John Overton *
2. Ed Stringer
3. Lynn White
4. Melinda Roberts
5. Tim McVey
6. Dr. Alan Hawthorne
7. Steve O'Quinn

Policies & Procedures Committee

1. Ed Stringer*
2. Greg Adkins
3. David Hutchins
4. Patrick Ruocco
5. Todd Davis
6. Mike Ketner
7. Debbie Williams