

NEW RIVER/MOUNT ROGERS WORKFORCE INVESTMENT BOARD

MEETING MINUTES

April 28, 2010

A meeting of the New River/Mount Rogers Workforce Investment Board was held on April 28, 2010 at the Wytheville Meeting Center. Those in attendance were as follows:

Board Members

Martha Samples – Chair
David Elmore
Jennifer Jones
Linda Boggs
Betty Barker
Dr. Alan Hawthorne
Robert Atkins
Ed Stringer
Mike Guy
Dale Clark
Howard Bartholomay
Rob Goldsmith

Lynn White
Steve O'Quinn
David Hutchins
John Overton
Neil Sagebiel
Terry Smusz
Dr. Stacy Thomas
Kimber Simmons (alternate)
Debbie Williams
Dr. Bill Snyder
Ron Dickenson
Robert Pierce
Melinda LeLand (alternate)

Guest

Clay Stein
Jim Coen

Staff

Ronnie Martin
Marty Holliday
Mary Ann Gilmer
Angela Alley

Martha Samples – Chair called the meeting to order at 10:00 a.m. and welcomed all WIB members and guests to the meeting.

The roll was then called and it was established that a quorum was present.

Chair Samples asked for concurrence with the contents of the agenda. All members present concurred with the agenda as presented.

Chair Samples then asked for a motion to approve the minutes of the previous WIB meeting, which had been previously distributed to each member. Mr. Pierce made a motion to approve the minutes as distributed. Mr. Clark seconded the motion and the motion was passed unanimously.

Chair Samples asked for any public comments. Hearing none, she proceeded with the next order of business.

Chair Samples asked Mr. Martin to present the Fiscal Agent Report. Mr. Martin brought the members' attention to the Fiscal Agent Report for the period 7/01/10 –03/31/2010. All programs are doing well. Mr. Martin reviewed expenditure levels for individual programs. Mr. Martin continued bringing the members' attention to the Fiscal Agent Report for ARRA programs. Mr. Martin reviewed expenditure levels for individual programs.

Chair Samples continued with the agenda asking Mr. Martin to report on additional ARRA Youth funding. Mr. Martin noted that he had been contacted by the State that additional ARRA Youth funding would be available to each LWIA. Each local area would need to respond and indicate their intent to accept the State ARRA funds. Mr. Martin noted that the CLEO Executive Committee had met and approved accepting the additional funds. The WIB would also need to approve the additional funding. Mr. White made a motion the Board accept the additional ARRA funding. Mr. Pierce seconded the motion and the motion was approved unanimously.

Chair Samples continued with the agenda asking Mr. Martin to review the Performance Report. Mr. Martin reviewed the key performance elements of each program by jurisdiction with the group.

Chair Samples continued with the agenda asking Mr. Hutchins, Consortium Board Chair, to provide an update on the Consortium Board activities. Mr. Hutchins gave a detailed report of activities that had occurred and items still being discussed.

Chair Samples continued with the agenda asking Jim Coen to present the One Stop Operator Report. Mr. Coen drew the members' attention to a report contained in their packets detailing the One Stop Operator activities and Service Delivery thru April 14, 2010. Mr. Coen reviewed the data in detail with the members. Mr. Stein added training for One Stops were underway for safety and programmatic details.

Chair Samples continued providing a report on the One Stop Committee. Ms. Samples drew the members' attention to the Committee recommendations contained within the members' packets detailing Service Delivery and Funding Recommendations for PY'10. Ms. Samples made a motion that the Board approve the Committee recommendations as presented. The motion was approved unanimously with Ms. Williams and Mr. Goldsmith abstaining.

Chair Samples continued with the agenda asking Mr. Martin, in the absence of Rhonda Roop, Chair of the Youth Council, for a report on the Youth Council activities. Mr. Martin drew the members' attention to the Youth Council recommendations contained in the members' packets detailing Service Delivery and Funding recommendations as approved by the Youth Council for PY'10. Mr. Martin also reviewed the ARRA Youth Funding recommendations for Summer 2010. Mr. Pierce made a motion that the Board approve both the WIA Youth and ARRA Youth funding recommendations as presented. Mr. O'Quinn seconded the motion and the motion was approved unanimously with Ms. Williams and Mr. Goldsmith abstaining.

Chair Samples continued with the agenda asking Ms. Holliday, Program Planner, for an update on the Strategic Plan. Ms. Holliday stated that a Regional Roundtable had been held to discuss aspects of the Strategic Plan. Ms. Holliday informed members that the plan was now available on the WIB website and encouraged each member to review the plan.

Chair Samples continued with the agenda asking Mr. Martin for an update on the Wytheville Comprehensive One Stop Center. Mr. Martin noted that space allocations and a lease agreement were currently being discussed.

Chair Samples continued with the agenda asking Mr. Martin to provide an update on the Joint OJT Pilot Initiative. Mr. Martin provided details of the initiative to the members.

Chair Samples continued with the agenda noting the appointment of Dr. Stacy Thomas, Chair, Jenny Bolte, Mike Rouse, Carl Mitchell and Steve O'Quinn to the Nomination Committee for election of Board Officers and Executive Committee. The Committee will bring recommendations to the June WIB meeting for action.

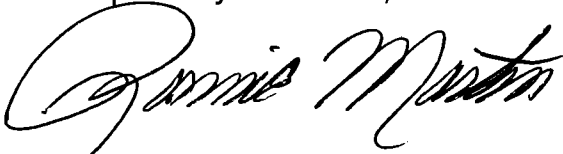
Mr. Martin next discussed the PY' 10 Committee sign-up sheet, current committee roster and committee descriptions that were included in the Board packet.

Chair Samples asked Mr. Martin to review the Travel Voucher with members. Mr. Martin discussed the Travel Voucher that each Board member must complete and sign if they want reimbursement for their travel.

Chair Samples drew the members' attention to the 2010 WIB meeting schedule contained in their packets, noting that the next scheduled meeting would be held June 23, 2010 at the Wytheville Meeting Center, beginning at 10:00 a.m.

With no further business to discuss the meeting was adjourned at 11:20 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Ronnie Martin". The signature is written in black ink and is positioned above the printed name and title.

Ronnie Martin
Executive Director