

NEW RIVER/MOUNT ROGERS WORKFORCE INVESTMENT BOARD

MEETING MINUTES

August 25, 2010

A meeting of the New River/Mount Rogers Workforce Investment Board was held on August 25, 2010 at the Wytheville Workforce Center. Those in attendance were as follows:

Board Members

Martha Samples, Chair	Lynn White
Mike Ketner	David Wright
Mike Rouse	John Overton
Wilma Faulkner	Robbie Wyrick
Rob Goldsmith	Robert Pierce
Jim Topping	Carl Mitchell
Virginia Leadbetter-Bolte	Neil Sagebiel
Dave Elmore	Howard Bartholomay
Tim McVey	Melinda Roberts
Todd Davis	Roger Frye (alternate)
Michael Jennings	Clay Stein (alternate)
David Hutchins	

Guest

Jim Coen
Dana Laney
Missy Bray
Patrick Callahan
Patricia Moore
Margaret Johnston
Brenda Rigney
Gray Parks
Steve Hackler

Staff

Ronnie Martin
Marty Holliday
Mary Ann Gilmer
Angela Alley

Martha Samples – Chair called the meeting to order at 10:00 a.m. and welcomed all WIB members and guests to the meeting.

Chair Samples introduced three new Board members: Tim McVey, Michael Jennings and Todd Davis.

The roll was then called and it was established that a quorum was present.

Chair Samples asked for a motion to approve the agenda, Mr. Topping made a motion that the agenda be approved as presented. Mr. Goldsmith seconded the motion which was unanimously approved.

Chair Samples then asked for a motion to approve the minutes of the previous WIB meeting, which had been previously distributed to each member. Mr. Topping made a motion to approve the minutes as distributed. Mr. Pierce seconded the motion and the motion was passed unanimously.

Chair Samples asked for any public comments. Angela Alley stated that she was “one happy mom” as her son, who had been serving in Iraq, is now on U.S. soil.

Chair Samples asked Mr. Martin to present the Fiscal Agent Report. Mr. Martin brought the members attention to the Fiscal Agent Report for the period 7/01/09 – 6/30/10. All programs did well in PY’09. Mr. Martin reviewed expenditure levels for individual programs. Mr. Martin

continued bringing the members' attention to the Fiscal Agent Report for ARRA programs. Mr. Martin reviewed expenditure levels for individual programs and indicated that all ARRA funds should be expended by December 31, 2010.

Mr. Martin next discussed his receipt of a Notice of Obligation for partial Adult and DLW funding for PY' 10. He indicated that 100% of Youth funding had been awarded and the balance of Adult and DLW funding should be awarded sometime in October. A letter restricting Program Operator expenditures for PY' 10 was also reviewed with the Board.

Next, Mr. Martin reviewed with Board members notification that had recently been received awarding Area 2, \$88,793 in WIA-DLW Rapid Response funding effective September 1, 2010. The Elected Officials Executive Committee has requested that current DLW Program Operator, Goodwill Industries of the Valleys, submit a proposal for usage of the funds. They are looking for new creative initiatives with measurable outcomes. Proposals are due on September 10, 2010.

Chair Samples next asked Ms. Holliday to present her request for Incentive Funds. Ms. Holliday indicated that she is requesting \$5,000 to support Adult Career and Education Exploration Fairs during GED and Lifelong Learning week of October 18-23, 2010. After discussion among Board members, Mr. Goldsmith made a motion to approve the funding request as presented, Mr. White seconded the motion which was unanimously approved.

Chair Samples next asked Mr. Martin to present the "Final" PY' 10 Budget. Mr. Martin reviewed details of the "Final" Budget highlighting the changes from the "Draft" Budget previously approved. After the Budget details had been reviewed, Mr. Topping made a motion to approve the "Final" PY' 10 Budget as presented. Mr. Overton seconded the motion which was approved unanimously.

Next, Mr. Martin reviewed Summer 2010 ARRA Youth activities by Operator and indicated that each Operator had done an excellent job serving youth this summer with very limited resources. He also indicated that all Youth ARRA funds are projected to be expended by September 30, 2010.

Chair Samples continued with the agenda asking Jim Coen to present the One Stop Operator Report. Mr. Coen drew the members attention to a report contained in their packets detailing the One Stop Operator activities and Service delivery thru July 31, 2010. Mr. Coen reviewed the data in detail with Board members.

Chair Samples next introduced Gray Parks with Rooftop of VA-CAP, Adult and Youth Program Operator for Carroll County, Grayson County and Galax City under a sub-contract arrangement with People Incorporated of Virginia, who gave a detailed presentation on services and activities that are occurring in his area. Gray presented youth activities and Steve Hackler presented adult activities.

Chair Samples continued with the agenda asking Mr. Martin, in the absence of Rhonda Roop, Chair of the Youth Council, for a report on Youth Council activities. Mr. Martin indicated that the Youth Council was reviewing possible distribution options for the additional available PY' 10 youth funds and would be presenting a funding recommendation to the full Board at their October 27, 2010 meeting.

Chair Samples next introduced Patrick Callahan and Patricia Moore with the State apprenticeship program who gave a presentation to the Board concerning apprenticeship, what it is and how it benefits business in Virginia. Questions were asked by Board members to which Mr. Callahan and Ms. Moore responded.

Chair Samples then recognized Ms. Leadbetter-Bolte who provided clarification on the On Ramp Program that had been reviewed during the One-Stop Operator report.

Next staff provided updates to the Board on the following initiatives and grants:

1. Disability Employment Initiative
2. Statewide OJT Grant
3. CREATES Grant (Green Grant)
4. HITE Grant

Mr. Martin next reviewed the PY'10 Committee assignments and discussed the Travel Voucher that each Board member must complete and sign if they want reimbursement for their travel.

Mr. Martin drew the members attention to the 2010 WIB meeting schedule contained in their packets, noting that the next schedule meeting would be held October 27, 2010 at the Wytheville Meeting Center, beginning at 10:00 a.m.

Chair Samples next notified the Board that Angela Alley, Systems Administrator, was leaving the Board and moving to Colorado. She thanked Ms. Alley for many years of dedicated service to the Board and wished her the best of success in the future.

With no further business to discuss the meeting was adjourned at 12:00 noon.

Respectfully Submitted,

Ronnie Martin
Executive Director