

# NEW RIVER/MOUNT ROGERS WORKFORCE INVESTMENT BOARD

## MEETING AGENDA

**April 27, 2011**

CALL TO ORDER & WELCOME – Chair Samples

ROLL CALL

APPROVAL OF THE AGENDA

APPROVAL OF MINUTES (Previously Distributed)

PUBLIC COMMENT PERIOD

FISCAL AGENT REPORT

2<sup>nd</sup> QUARTER 2010 PERFORMANCE REPORT

NRCC/GOODWILL YOUTH PARTNERSHIP – Jenny Bolte

LEGISLATIVE UPDATE

CONSORTIUM BOARD UPDATE – David Hutchins, Chair

ONE STOP COMMITTEE REPORT – Martha Samples, Chair

A. Service Delivery and Funding Recommendation for PY'11

YOUTH COUNCIL REPORT – Laura Lincoln, 1<sup>st</sup> Vice-Chair

A. Youth Service Delivery and Funding Recommendation for PY'11

YOUTH COUNCIL APPOINTMENT – Leah Ferguson, Job Corps

ONE STOP OPERATOR REPORT – Jim Coen

GRANTS UPDATE – Staff

APPOINTMENT OF THE NOMINATION COMMITTEE FOR ELECTION OF BOARD OFFICERS

COMMITTEE SIGN-UP SHEET/CURRENT COMMITTEE ROSTER

FINANCIAL DISCLOSURE STATEMENT

WIB TRAVEL VOUCHER

2011 WIB MEETING SCHEDULE

NEXT SCHEDULED WIB MEETING – **June 22, 2011 – Wytheville Meeting Center – 10:00 a.m.**

ADJOURNMENT

## Workforce Investment Board Treasurer's Report

Report Period: 7/01/10 – 3/31/11

<b>WIA Available Administration Funds</b>		<b>\$ 330,088</b>
Obligated	<u>239,073</u>	
Un-obligated	<u>91,015</u>	
<b>Expenditures</b>		<b>\$ 91,069</b>
Board/Fiscal Agent	<u>78,882</u>	
One Stop Operator	<u>12,187</u>	
<b>Balance</b>		<b>\$ 239,019</b>

<b>WIA Available Adult Program Funds</b>		<b>\$ 836,834</b>
Obligated	<u>836,834</u>	
Un-obligated	<u>0</u>	
<b>Expenditures</b>		<b>\$ 499,964</b>
Board	<u>46,334</u>	
Operators	<u>453,630</u>	
<b>Balance</b>		<b>\$ 336,870</b>

<b>WIA Available DLW Program Funds</b>		<b>\$ 745,511</b>
Obligated	<u>745,511</u>	
Un-obligated	<u>0</u>	
<b>Expenditures</b>		<b>\$ 665,430</b>
Board	<u>54,655</u>	
Operators	<u>610,775</u>	
<b>Balance</b>		<b>\$ 80,081</b>

# Workforce Investment Board Treasurer's Report

Report Period: 7/01/10 – 3/31/11

<b>WIA Available Youth Program Funds</b>		<b>\$ 901,068</b>
Obligated	901,068	
Un-obligated	0	
<b>Expenditures</b>		<b>\$ 543,330</b>
Board	55,036	
Operators	488,294	
<b>Balance</b>		<b>\$ 357,738</b>

## Workforce Investment Board Treasurer's Report

Report Period: 5/01/09 – 3/31/11

<b>ARRA Available Administration Funds</b>		<b>\$ 166,147</b>
Obligated	161,286	
Un-obligated	<u>4,861</u>	
<b>Expenditures</b>		<b>\$ 166,058</b>
Board	119,396	
One Stop Operator	<u>46,662</u>	
<b>Balance</b>		<b>\$ 89</b>

<b>ARRA Available Adult Program Funds</b>		<b>\$ 326,384</b>
Obligated	326,384	
Un-obligated	<u>0</u>	
<b>Expenditures</b>		<b>\$ 322,517</b>
Board	8,242	
Operators	<u>314,275</u>	
<b>Balance</b>		<b>\$ 3,867</b>

<b>ARRA Available DLW Program Funds</b>		<b>\$ 829,152</b>
Obligated	829,152	
Un-obligated	<u>0</u>	
<b>Expenditures</b>		<b>\$ 828,914</b>
Board	11,618	
Operators	<u>817,296</u>	
<b>Balance</b>		<b>\$ 238</b>

# Workforce Investment Board Treasurer's Report

Report Period: 5/01/09 – 3/31/11

<b>ARRA Available Youth Program Funds</b>		<b>\$ 889,790</b>
Obligated	<u>889,790</u>	
Un-obligated	<u>0</u>	
<b>Expenditures</b>		<b>\$ 889,786</b>
Board	<u>18,002</u>	
Operators	<u>871,784</u>	
<b>Balance</b>		<b>\$ 4</b>

**PY 2010 VIRGINIA WIA PERFORMANCE**

**State-Level**

Q2-2010

	Negotiated Level		Actual	80% Level	% of Negotiated Level		Status	Numerator	Denominator
	State	Level			Level	Status			
<b>Adult Measures</b>									
Adult Entered Employment Rate		74.0	71.3	59.2	96.4%	M	253	355	
Adult Employment Retention Rate		82.0	85.8	65.6	104.6%	E	242	282	
Adult Average Earnings		\$10,500	\$10,440	\$8,400	99.4%	M	\$2,401,248	230	
<b>Dislocated Workers Measures</b>									
Dislocated Worker Entered Employment Rate		79.0	80.5	63.2	101.9%	E	599	744	
Dislocated Worker Employment Retention Rate		87.0	88.5	69.6	101.7%	E	440	497	
Dislocated Worker Average Earnings		\$ 13,300	\$ 16,618	\$10,640	124.9%	E	\$6,996,039	421	

**Youth Measures**

Literacy/Numeracy Gains		50.0	17.8	40.0	35.6%	FTM	13	73
Placement in Employment or Education		59.0	47.8	47.2	81.0%	M	86	180
Attainment of Degree or Certificate Rate		51.0	40.1	40.8	78.6%	FTM	55	137

**PY 2010 WIA PERFORMANCE**

**New River/Mt Rogers - 02**

Q2-2010

	Negotiated Level		Actual	80% Level	% of Negotiated Level		Status	Numerator	Denominator
	State	Level			Level	Status			
<b>Adult Measures</b>									
Adult Entered Employment Rate		71.0	60.0	56.8	84.5%	M	36	60	
Adult Employment Retention Rate		82.0	87.5	65.6	106.7%	E	21	24	
Adult Average Earnings		\$8,000	\$9,826	\$6,400	122.8%	E	\$186,697	19	
<b>Dislocated Workers Measures</b>									
Dislocated Worker Entered Employment Rate		72.0	83.1	57.6	115.4%	E	49	59	
Dislocated Worker Employment Retention Rate		87.0	87.8	69.6	100.9%	E	36	41	
Dislocated Worker Average Earnings		\$ 10,500	\$12,181	\$8,400	116.0%	E	\$438,522	36	

**Youth Measures**

Literacy/Numeracy Gains		50.0	60.0	40.0	120.0%	E	3	5
Placement in Employment or Education		40.0	40.0	32.0	100.0%	E	6	15
Attainment of Degree or Certificate Rate		51.0	81.3	40.8	159.4%	E	13	16

## PY'11 Legislative Summary – Nationally

	PY'10	PY'11	Reduction	% of Reduction
Adult	\$861 million	\$771 million	\$90 million	10.5%
DLW	\$1.2 billion	\$1.06 billion	\$140 million	11.7%
Youth	\$924 million	\$827 million	\$97 million	10.5%

## PY'10 Contracts to be Extended for One (1) Year

### Formula

### Operator

### Contract Number

Goodwill Industries of the Valleys

OSO-001

People Inc. of Virginia

0A-301

Goodwill Industries of the Valleys

0A-401

People Inc. of Virginia

OY-301

Goodwill Industries of the Valleys

OY-401

## PY'11 Contract Extension Recommended Funding

Administration (One Stop Operator) \$25,000

Formula \$25,000

### DLW Program

Goodwill Industries of the Valleys \$440,000

Adult \$500,000

People Inc. of Virginia \$332,461

Goodwill Industries of the Valleys \$167,539

PY'11 Youth Contract Extension Recommended Funding

People Inc. of Virginia	\$356,413
Goodwill Industries of the Valleys	<u>\$228,587</u>
Total Projected Available Funding	\$585,000

## PY'11 Funding Process/Timeline

Consortium Board Executive Committee Meets with WIB One Stop Committee – Recommends One (1) Year Contract Extension	1/18/11
Consortium Board Approved One (1) Year Contract Extension	1/19/11
WIB Approve One (1) Year Contract Extension	2/23/11
One Stop Committee/Youth Council Recommends Contract Funding	3/1/11- 4/22/11
WIB Approves Funding Recommendation	4/27/11
Consortium Board Approves Funding Recommendation	5/18/11
New Contracts Effective	7/1/11



Commonwealth of Virginia  
Workforce Investment Act

**NOMINATION FORM B**  
Local Youth Council

1-Name (First, MI, Last) <u>Leah E Ferguson</u>		2-LWIA Board Name <u>New River / Mt Rogers Area 2</u>	3-Date <u>03-14-11</u>
4-Street Address <u>245 West Main St.</u>		13-Nominee Characteristics Gender: Male <input type="checkbox"/> Female <input checked="" type="checkbox"/> Race: White <input checked="" type="checkbox"/> Black <input type="checkbox"/> Hispanic <input type="checkbox"/> Amer. Indian <input type="checkbox"/> Native Alaskan <input type="checkbox"/> Asian <input type="checkbox"/> Pacific Islander <input type="checkbox"/> Other <input type="checkbox"/>	
5-City <u>Marion</u>	6-County <u>Smyth</u>		
7-State <u>VA</u>	8-ZIP <u>24354</u>		
9-Home Phone (include area code) <u>(276) 685-9642</u>	10-Work Phone (include area code) <u>(276) 783-7221 ext. 272</u>		
11-FAX <u>(276) 783-9347</u>	12-E-Mail <u>ferguson.leah@jobcorps.org</u>	14-Recommended for (see section number) 15-Board Member/Expertise/Interest <input type="checkbox"/> 16-Youth Service Agency <input type="checkbox"/> 17-Housing Authority/Tenant Org. <input type="checkbox"/> 18-Parent (of eligible youth) <input type="checkbox"/> 19-Former Youth Participant/Org. w/Exp. <input type="checkbox"/> 20-Job Corps, as appropriate to area <input checked="" type="checkbox"/> 21-Optional <input type="checkbox"/>	
15-Local Board Member/Youth Expertise or Interest Representative Nominee's Title _____ Organization/Business _____ Type of Business _____			
16-Youth Service Agency Representative (including juvenile justice/law enforcement) Nominee's Title _____ Youth Organization _____		17-Local Housing Authority or Tenant Organization Representative Nominee's Title _____ Youth Organization _____	
18-Parent of Eligible Title I WIA Youth Representative Name of Eligible Youth _____		19-Former Youth Participant or Organization with Youth Services Experience Representative Title _____ Organization _____ Type of Business _____	
20-Job Corps Representative Title <u>Counseling Supervisor</u> Organization <u>Blue Ridge Job Corps</u> <u>Marion, VA 24354</u> Office Location Serving the LWIA		21-Optional Representative Nominee's Title _____ Youth Organization _____	
23-Nominator I hereby recommend the above-named person for membership on the Local Workforce Investment Board for LWIA # <u>2</u> <u>Carol Parsons</u> <span style="float: right;"><u>3/15/11</u></span> Signature <span style="float: right;">Date</span> <u>Carol Parsons - Center Director Blue Ridge Job Corps</u> Printed/Typed Name & Title of Nominator <u>Blue Ridge Job Corps</u> Nominator Organization <u>276-783-7221</u> <span style="float: right;"><u>276-783-1751</u></span> Phone <span style="float: right;">FAX</span> <u>parsons.carol@jobcorps.org</u> E-Mail			

**NEW RIVER/MOUNT ROGERS WORKFORCE INVESTMENT AREA  
ONE-STOP OPERATOR REPORT TO THE WORKFORCE INVESTMENT BOARD  
APRIL 27, 2011**

**WYTHEVILLE COMPREHENSIVE WORKFORCE CENTER UPDATE**

A number of meetings have been held with the partners and plans are proceeding for the development of the Wytheville Workforce Campus. The Partner Committee is working toward a tentative opening date of July 1, 2011.

**VCCS ONE-STOP COORDINATOR**

Valaryee Mitchell, Virginia Community College System One-Stop Coordinator, visited the Wytheville Workforce Center on March 23. Two meetings were arranged to provide input on how we do business, one with center customers (job-seekers and employers), and one with center staff and program operators. After visiting with each workforce area, she will use what she learns to identify best practices and provide feedback to the workforce areas.

**ONE-STOP CENTER ACTIVITY – MONTH ENDING MARCH 31, 2011**

Bristol Current Month	Bristol Year to Date	Galax Current Month	Galax Year to Date	Radford Current Month	Radford Year to Date	Wytheville Current Month	Wytheville Year to Date	TOTAL YEAR TO DATE
519	5583	3073	21316	3409	12597	769	8035	47531

**GOODWILL PROGRAM ACTIVITY – PY2010 PERIOD ENDING MARCH 31, 2011**

**Dislocated Worker Program** (ARRA clients have been moved into DLW)

Formula Funds: 693 Participants YTD, 242 Closures/213 Employed/5 Neutral(90%), 451 Current, 122 Trained/83 Cred.

**Adult Program**

Formula Funds: 77 Participants YTD, 31 Closures/22 Employed/52 Neutral(84.6%), 46 Current, 12 Credentials

ARRA Funds: 31 Participants YTD, 24 Closures/22 Employed/1 Neutral(96%), 7 Current, 12 Trained/11 Credentials

**Youth Program (Formula)**

134 Participants YTD, 32 Closures/26 Employ./Educ./3 Neutral(89.7%), 102 Current, 19 Credentials, 16 Lit./Num. Gains

**PEOPLE, INC. PROGRAM ACTIVITY – PY2010 PERIOD ENDING MARCH 31, 2011**

**Adult Program**

Formula Funds: 152 Participants YTD, 51 Closures, 36 Employed/2 Neutral (70.5%), 101 Current, 22 Credentials

ARRA: 62 Participants YTD, 44 Closures, 32 Employment/1 Neutral (72.7%), 18 Current, 30 Credentials

**Youth Program (Formula)**

110 Participants YTD, 33 Closures, 25 Employment/Education (75.7%), 77 Current, 27 Credentials, 14 Literacy/Numeracy

**EMPLOYER ACTIVITY**

- Alliant Tech (Radford Arsenal) laid off 120 employees. Rapid Response sessions were held for 27 attendees
- ABB in Bland is hiring 10 positions
- MidAtlantic in Rural Retreat held a job fair at their facility
- Dove Manufacturing in Dublin is hiring 30 positions
- Radford Foundry is hiring 250 workers
- Vaughan Furniture in Galax is laying off 35 employees
- Parkdale Mills near Galax is laying off 28 employees; the workers have filed a TRA petition
- Volvo is recalling 700 workers; hopefully this will positively impact feeder industries who contract with Volvo
- Pepsi in Wytheville is hiring approximately 20 positions
- Consolidated Glass in Galax is actively hiring
- Kramer International(Morning Dove Steel) in Bristol will hire approximately 125 positions at an average of \$12/hour
- Grayson County Schools and Rooftop of Virginia Head Start will lay off approximately 20 teachers and aides.
- Phoenix Packaging in Dublin will be adding 200 positions

**CUSTOMER SUCCESS STORY**

Stacy entered the Dislocated Worker Program May 2010 after being laid off from a Driver/Sales position he held for eight years. Being married with children, he was in need of a stable career where he could be happy. When he came to us, he already possessed an Associate's Degree in Criminal Justice from Wytheville Community College. His interest in law enforcement was supported by assessments, which confirmed Stacy's desire to work in law enforcement career as a good fit. He was accepted into the New River Criminal Justice Training Academy July 2010 and immediately started his own physical training to be ready for the strenuous physical demands of the training. Stacy kept in regular contact about his experiences during training, stating after the first week that he was "having a blast" and that it was "tough, but I'm getting used to the running now". Stacy's wife said he was coming home very tired but happy and was really enjoying all the things he was learning. He successfully completed the entry-level Law Enforcement Officer Certificate program and graduated December 17, 2010. He began applying for area positions and after a brief search he obtained a position January 3, 2011 with the Grayson County Sheriff's Department as a police officer. Stacy is enjoying his new job.

## Nomination Committee

Rob Goldsmith, Chair

Jenny Bolte

Mike Rouse

Carl Mitchell

Michael Jennings

## Nominations on June 22, 2011 for the following:

Officers:

Chairman – Business

1<sup>st</sup> Vice-Chairman – Business

2<sup>nd</sup> Vice-Chairman – Business

Executive Committee:

All Officers Plus:

4 – Business

## Current Officers/Executive Committee

### Executive Committee

1. Martha Samples, Chair
2. Dave Elmore, 1<sup>st</sup> Vice-Chair
3. Ed Stringer, 2<sup>nd</sup> Vice-Chair
4. Lynn White
5. James Topping
6. Howard Bartholomay
7. David Wright

## PY'11 COMMITTEE SIGN-UP SHEET

Please check the appropriate box for any committee that you would be interested in serving on.

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Name

Strategic Planning Committee	
One-Stop Operations and Delivery-System Committee	
Training Provider/Individual Training Account Committee	
Budget and Administration Committee	
Marketing and Publicity Committee	
Policies and Procedures Committee	

# PY'10 COMMITTEE ASSIGNMENTS

## **Strategic Planning Committee**

1. Dr. Alan Hawthorne\*
2. Robert Atkins
3. Sam Dickson
4. Carl Mitchell
5. Virginia Leadbetter-Bolte
6. David Hutchins
7. Mike Maynard
8. Howard Spencer
9. Bill Brown

## **One-Stop Operations & Delivery-System Committee**

1. Martha Samples\*
2. John Overton
3. James Topping
4. Mike Rouse
5. Robbie Wyrick
6. Bucky Sharitz
7. Jim Heaney
8. Bill Brown
9. Ranny Akers

## **Training Provider/Individual Training Account Committee**

1. David Elmore \*
2. Martha Samples
3. James Topping
4. Wilma Faulkner
5. David Wright
6. Terry Smusz
7. Mike Rouse

## **Budget & Administration Committee**

1. John Overton \*
2. Ed Stringer
3. Lynn White
4. Melinda Roberts
5. Tim McVey
6. Dr. Alan Hawthorne
7. Steve O'Quinn

## **Marketing & Publicity Committee**

1. Neil Sagebiel\*
2. Howard Bartholomay
3. Mike Jennings
4. Carl Mitchell
5. Robert Pierce
6. Debbie Williams
7. Robert Goldsmith

## **Policies & Procedures Committee**

1. Ed Stringer\*
2. Greg Adkins
3. David Hutchins
4. Patrick Ruocco
5. Todd Davis
6. Mike Ketner
7. Debbie Williams

\* Denotes Chair

## PY'11 WIB Financial Disclosure Statement

<u>Name</u>	<u>Received</u>
Martha P. Samples	Yes
John T. Overton	Yes
David Elmore	
Gregory Adkins	
Robert Atkins	
David Hutchins	Yes
James Topping	Yes
Wilma Faulkner	Yes
Ed Stringer	Yes
Neil Sagebiel	Yes
Lynn White	Yes
Timothy McVey	Yes
David Wright	Yes
Howard Bartholomay	Yes
Melinda Roberts	
Todd Davis	Yes
Melinda Leland	Yes
Virginia L. Leadbetter-Bolte	
Robert Pierce	
Robert Goldsmith	Yes
Terry Smusz	
Carl E. Mitchell	Yes
Dr. Alan Hawthorne	Yes
Michael Rouse	
Michael Jennings	Yes
Mike Ketner	
Steve O'Quinn	



## SECRETARY OF THE COMMONWEALTH

### FINANCIAL DISCLOSURE STATEMENT

Members of certain boards of state and local government are required to file this Financial Disclosure Statement as a condition of assuming office and, then, annually while serving as an officeholder.

You must complete this form. Attached additional pages when necessary. **You must sign and date this form upon completion.**

The annual filing deadline is January 15<sup>th</sup>.

**For State Board Members:** If you have recently been appointed, you must file this form with the Secretary of the Commonwealth prior to attending your first meeting.

**For Local Board Members:** If you have recently been appointed, you must file this form with the Clerk of the appropriate governing body prior to attending your first meeting.

As an annual filing, this form constitutes a report of financial interests for the calendar year beginning January 1 and ending December 31. As a condition for assuming an office, this form constitutes a report of financial interests at the time of filing.

The information required on this form must be provided on the basis of the best knowledge, information and belief of the individual filing the form as of the date of this report unless otherwise stated.

**This Financial Disclosure Statement is open for public inspection.**

§ 2.2-3118. Disclosure form; certain citizen members.

A. The financial disclosure form to be used for filings required pursuant to subsection B of § 2.2-3114 and subsection B of § 2.2-3115 shall be substantially as follows:

DEFINITIONS AND EXPLANATORY MATERIAL.

"Business" means a corporation, partnership, sole proprietorship, firm, enterprise, franchise, association, trust or foundation, or any other individual or entity carrying on a business or profession, whether or not for profit.

"Close financial association" means an association in which the person filing shares significant financial involvement with an individual and the filer would reasonably be expected to be aware of the individual's business activities and would have access to the necessary records either directly or through the individual. "Close financial association" does not mean an association based on (i) the receipt of retirement benefits or deferred compensation from a business by which the person filing this statement is no longer employed, or (ii) the receipt of compensation for work performed by the person filing as an independent contractor of a business that represents an entity before any state governmental agency when the person filing has no communications with the state governmental agency.

"Contingent liability" means a liability that is not presently fixed or determined, but may become fixed or determined in the future with the occurrence of some certain event.

"Immediate family" means (i) a spouse and (ii) any other person residing in the same household as the filer, who is a dependent of the filer or of whom the filer is a dependent.

"Dependent" means any person, whether or not related by blood or marriage, who receives from the filer, or provides to the filer, more than one-half of his financial support.

"Personal interest" means, for the purposes of this form only, a personal and financial benefit or liability accruing to a filer or a member of his immediate family. Such interest shall exist by reason of (i) ownership in real or personal property, tangible or intangible; (ii) ownership in a business; (iii) income from a business; or (iv) personal liability on behalf of a business; however, unless the ownership interest in a business exceeds three percent of the total equity of the business, or the liability on behalf of a business exceeds three percent of the total assets of the business, or the annual income, and/or property or use of such property, from the business exceeds \$10,000 or may reasonably be anticipated to exceed \$10,000, such interest shall not constitute a "personal interest."

Name .....

Office or position held or to be held .....

Address .....

I. Financial Interests

My personal interests and those of my immediate family are as follows: Include all forms of personal interests held at the time of filing: real estate, stocks, bonds, equity interests in proprietorships and partnerships. You may exclude: 1. Deposits and interest bearing accounts in banks, savings institutions and other institutions accepting such deposits or accounts; 2. Interests in any business, other than a news medium, representing less than three percent of the total equity value of the business; 3. Liability on behalf of any business representing less than three percent of the total assets of such business; and 4. Income (other than from salary) less than \$10,000 annually from any business. You need not state the value of any interest. You must state the name or principal business activity of each business in which you have a personal interest.

A. My personal interests are:

1. Residence, address, or, if no address, location. ....

2. Other real estate, address, or, if no address, location. ....

3. Name or principal business activity of each business in which stock, bond or equity interests is held .....

.....

**B. The personal interests of my immediate family are:**

1. Real estate, address, or, if no address, location, .....
2. Name or principal business activity of each business in which stock, bond or equity interests is held .....

**II. Offices, Directorships and Salaried Employments**

The paid offices, paid directorships and salaried employments which I hold or which members of my immediate family hold and the businesses from which I or members of my immediate family receive retirement benefits are as follows: (You need not state any dollar amounts.)

**A. My paid offices, paid directorships and salaried employments are:**

Position held	Name of business
.....	.....
.....	.....

**B. The paid offices, paid directorships and salaried employments of members my immediate family are:**

Position held	Name of business
.....	.....
.....	.....

**III. Businesses to Which Services Were Furnished**

**A. The businesses I have represented, excluding activity defined as lobbying in § 2.2-419, before any state governmental agency, excluding any court or judge, for which I have received total compensation in excess of \$1,000 during the preceding year, excluding compensation for other services to such businesses and representation consisting solely of the filing of mandatory papers, are as follows:**

Identify businesses by name and name the state governmental agencies before which you appeared on behalf of such businesses.

Name of business	Name of governmental agency
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**B. The businesses that, to my knowledge, have been represented, excluding activity defined as lobbying in § 2.2-419, before any state governmental agency, excluding any court or judge, by persons with whom I have a close financial association and who received total compensation in excess of \$1,000 during the preceding year, excluding compensation for other services to such businesses and representation consisting solely of the filing of mandatory papers, are as follows:**

Identify businesses by type and name the state governmental agencies before which such person appeared on behalf of such businesses.

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-----  
 Type of business                      Name of state governmental agency  
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C. All other businesses listed below that operate in Virginia to which services were furnished pursuant to an agreement between you and such businesses and for which total compensation in excess of \$1000 was received during the preceding year:

Check each category of business to which services were furnished.

Electric utilities		Banks		Retail companies	
Gas utilities		Savings institutions		Beer, wine or liquor companies or distributors	
Telephone utilities		Loan or finance companies		Trade associations	
Water utilities		Manufacturing companies (state type of product, e.g., textile, furnitures, etc.)		Professional associations	
Cable television companies		Mining companies		Associations of public employees or officials	
Intrastate transportation companies		Life insurance companies		Counties, cities or towns	
Interstate transportation companies		Casualty insurance companies		Labor organizations	
Oil or gas retail companies		Other insurance companies			

#### IV. COMPENSATION FOR EXPENSES

The persons, associations, or other sources other than my governmental agency from which I or a member of my immediate family received remuneration in excess of \$200 during the preceding year, in cash or otherwise, as honorariums or payment of expenses in connection with my attendance at any meeting or other function to which I was invited in my official capacity are as follows:

Name of Source	Description of occasion	Amount of remuneration for each occasion
-----	-----	-----
-----	-----	-----

B. The provisions of Part III A and B of the disclosure form prescribed by this section shall not be applicable to officers and employees of local governmental and local advisory agencies.

C. Except for real estate located within the county, city or town in which the officer or employee serves or a county, city or town contiguous to the county, city or town in which the officer or employee serves, officers and employees of local governmental or advisory agencies shall not be required to disclose under Part I of the form any other interests in real estate.

*I swear or affirm that the foregoing information is full, true and correct to the best of my knowledge.*

Signature \_\_\_\_\_ Date \_\_\_\_\_

WIB Member Travel Reimbursement

I hereby certify that on \_\_\_\_\_ I traveled to attend a  
WIB Meeting scheduled that same date.

I am requesting travel reimbursement as follows:

\_\_\_\_\_ X \$0.42/mile = \$ \_\_\_\_\_  
Total Miles Reimbursement Requested

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## **2011 Workforce Investment Board Meeting Schedule**

February 23, 2011

April 27, 2011

June 22, 2011

August 24, 2011

October 26, 2011

December 14, 2011

All meetings will be held on the **fourth Wednesday** of **alternating months** at the **Wytheville Meeting Center** (behind Wytheville Community College) beginning at **10:00 a.m.**