

# **New River/Mount Rogers Workforce Investment Area Consortium Board**

## **MEETING MINUTES**

**March 15, 2017**

A meeting of the NR/MR WIA Consortium Board was held on March 15, 2017 at the Wytheville Meeting Center. Those in attendance were as follows:

### **Board Members**

John Garner – Chair  
Rex Hill – Carroll  
Terri Morris – Floyd  
Jay Williams – Giles  
Brenda Sutherland - Grayson  
Mary Biggs – Montgomery  
Tabitha Crowder – Bristol City  
Robert Gropman – Radford City

### **Guests**

Lynn White, WDB Chair  
Darrell Blankenship – People Inc.  
Mary Ann Gilmer – Goodwill Valleys

### **Staff**

Marty Holliday  
Ronnie Martin  
Beverly Burke  
Della Wheeler  
Jenny Bolte

At 10:00 AM, Chair Garner called the meeting to order. The meeting was opened with a moment of reflection. Chair Garner led all present in the Pledge of Allegiance.

Chair Garner asked Ms. Burke to call the roll. A quorum was present.

Ms. Morris made a motion to approve the previously distributed Consent Agenda. The motion was seconded by Ms. Biggs and approved unanimously.

Chair Garner opened the floor to public comment. There was none.

Ms. Holliday directed the Board's attention to the Committee Review and the changes that to committee assignments and current openings.

Mr. Martin updated the Board on the Consortium Board Agreement/Ordinances. He told the members that he had sent out the new Consortium Board Agreement to all jurisdictions in December 2016. So far eight jurisdictions have approved the agreement with two jurisdictions meeting last night. Only one jurisdiction has not responded. It is intended that all areas will approve the Agreement by April 2017. Once the process is completed, a letter will be sent to the Governor requesting that the New River/Mount Rogers jurisdictions remain a workforce area.

Moving on with the agenda, Chair Garner reviewed the Workforce Development Board Vacancies. He asked that the Board members reach out to staff if they have any questions about those vacancies.

Mr. White, WDB Chair, highlighted two upcoming events in April; April 20 there will be a System Alignment Meeting in Wytheville and on April 26 there will be a Business Services Unit training opportunity following the WDB meeting. Ms. Holliday stated she is trying to ensure everyone is

hearing the same message so that partners can work on “braiding” funding and not compete with each other.

Ms. Holliday reviewed the Executive Summary stating that staff have been very busy throughout the region.

Continuing with the agenda, Chair Garner proceeded with the Informational Items. Mr. Martin reviewed, with Board members, two (2) options to establishing the size of the WDB in the Consortium Board By-laws. Option 1: set the minimum number of WDB members at 25 with a maximum of 42. Option 2: eliminated all references to a minimum or maximum number of WDB members. These options were developed at the request of the Consortium Board at their January, 2017 meeting. After much discussion, Mr. Williams, made the motion to leave the language in the By-Laws that all jurisdictions must have 1, but no more than two business representative and make no mention of the size of the WDB. The motion was seconded by Mr. Gropman and unanimously approved, Mr. Martin will revise the language in the By-laws to eliminate the minimum/maximum number of WDB members while including language reflecting individual jurisdiction business representation on the WDB and will present this to the Consortium Board at their meeting in May, 2017.

Mr. Blankenship, updated the Board on the One Stop Operator report, T2C, and Incumbent Worker Training. Three businesses have sent ten individuals to Sig Sigma. He hopes to be providing more Incumbent Worker reports in the future since the success of this training. A brief discussion followed.

Ms. Holliday updated the Board on current Grants with Ms. Bolte, the Pathways Project Manager, giving the Board a highlight of startup activities. A summary of the Career Fairs was shared. CPID is ramping up in activity. Ms. Holliday expects that POWER grant to be extended to June 30, 2018.

Chair Garner opened the floor for Consortium Board Members comments. Mr. Williams stated Giles is looking forward to the Consortium Board Meeting taking place at the Giles County Technology Center in May.

Chair Garner discussed the Travel Voucher that each Board member must complete and sign if they want to be reimbursed for their travel. The 2016 Consortium Board meeting schedule was also highlighted.

The next meeting will be May 17, 2017 at the Giles County Technology Center beginning at 10:00 AM. A map will be provided to those members who will be attending. Board members were asked to inform Ms. Holliday of members' attendance to this meeting.

With no further business to discuss the meeting was adjourned at 11:01 am.

Respectfully Submitted,



Beverly Burke  
Workforce Operations Coordinator