

NEW RIVER/MOUNT ROGERS WORKFORCE INVESTMENT BOARD

MEETING MINUTES

April 22, 2015

A meeting of the New River/Mount Rogers Workforce Investment Board was held on April 22, 2015 at the Wytheville Meeting Center. Those in attendance were as follows:

Board Members

Martha Samples, Chair
Karen Akers
Howard Bartholomay
Carol Blankenship
Shirley Carlson
Jeff Dunnack
Wilma Faulkner
Mary Ann Gilmer
Rob Goldsmith

David Hutchins
Melinda Leland
Ken McFadyen
Robin Meadows
Mike Miller
Patty Moore
Robert Pierce
Terry Smusz
Lynn White
Robbie Wyrick

Guest

Betty Rowe
Lee Williams
Brenda Rigney

Staff

Marty Holliday
Ronnie Martin
Beverly Burke

Martha Samples – Chair called the meeting to order at 10:03 a.m. and welcomed all WIB members and guests to the meeting.

The roll was then called and it was established that a quorum was present.

Chair Samples next asked for a motion to approve the agenda. Mr. White made a motion to approve the agenda as presented. Mr. Goldsmith seconded the motion which was approved unanimously.

Next, Chair Samples asked for a motion to approve the minutes of the previous meeting which had been previously distributed to WIB members. Ms. Gilmer made a motion to approve the minutes. Ms. Akers seconded the motion which was approved unanimously.

Chair Samples asked if anyone in the audience wished to address the Board during its public comment period. There was none.

Moving on with the agenda, Chair Samples called for Committee reports:

- Budget & Administration - In the absence of Mr. Overton, the Committee Chair, Mr. Martin gave an update on the most recent financials (through February 28, 2015).
- Executive - no report
- Nominating Committee - Chair Samples announced the appointment of the Nominations Committee to be Chaired by Mr. Goldsmith to bring nominations for Officers and Executive Committee members to the WIB meeting on June 24, 2015 for action. Officers and Executive Committee members will be elected at that time to serve during PY'15.
- Outreach and Marketing - In the absence of Mr. Sagebiel, the committee chair, Ms. Holliday gave a preview of the website that would be live by the end of the week.

- One-Stop Operator and Delivery Service - Mr. White, Committee Chair, told the members that the committee had met on April 9, 2015 and that their recommendation for PY 15 Contract Funding was in their packet. He asked Mr. Martin to elaborate on the information. Mr. Martin noted that sometime in August he would know the real carryover and funding allocations. He was currently estimating a 5% reduction from PY14 funding. After a brief discussion, Chair Samples called for a vote on the committee's recommendation. The vote was unanimous with Ms. Gilmer and Mr. Goldsmith abstaining.
- Policy and Procedure - no report
- Strategic Planning - Mike Miller, the Committee Chair, stated that he was reviewing the plan and the plan update.
- Training Provider - In the absence of Mr. Wright, the Committee Chair, Ms. Holliday gave an overview of the current status (and potential changes) in the State Policy for Approved Training Providers, noting that the WIB's current list could change once the State sets a policy and most likely the procedure on how the Training Provider Committee approves Training Providers will change. After a brief discussion Mr. Goldsmith made the motion to approve the 2015 Approved Training Providers as recommended by the committee. Ms. Gilmer seconded the motion and the motion passed unanimously.
- Youth Council - In the absence of Linda Midgett, Youth Council Chair, Mr. Martin brought the member's attention to PY 15 Youth Funding recommendation from the Youth Council. He reminded the members that only the Youth Council could recommend Youth funding (but that this would change beginning July 1, 2015 with the Youth Council changing to a Youth Committee of the WIB). After a brief discussion Chair Samples called for a vote, based on the Youth Council recommendation. The vote was unanimous with Ms. Gilmer and Mr. Goldsmith abstaining.

Consortium Board Chair David Hutchins told the members that the Consortium Board members (elected officials representing individual jurisdictions) and staff made every effort to have changes made to HB1986 and it's Senate companion before it was voted on, but it passed as originally written. He said that the elected officials will work with the WIB and staff to find work-arounds that will help lessen the negative impact on services throughout the region. Mr. Goldsmith and Ms. Gilmer both thanked Mr. Hutchins and the other elected officials for their advocacy.

Continuing with the agenda, Chair Samples asked Ms. Holliday to explain the Board Enrichment activity. Ms. Holliday asked the members to review the Start with Why statements included in their packet that had been submitted by members, operators and staff. She noted the papers taped up on the wall each had one statement on them. Ms. Holliday asked that each member use the green and yellow dots to vote on the Why Statement that meant something to them, before they left the meeting today. At the next meeting she would bring back the "winning" Why Statement(s). Ms. Holliday asked the members to look over the questions on a Board Member Contribution Survey. She told the committees that this was not a report card, but a way for the Chair to assign Committees (and choose Committee Chairs) and for the WIB staff to know who was willing and able to help in other ways. Ms. Holliday told the members that a link to the survey would be sent out via email and asked that the survey be completed by June 15, 2015.

Chair Samples asked Ms. Holliday to give the Executive Summary. Ms. Holliday gave a brief update on the Governor's Workforce Agenda, the Summary of the JLARK study from Dec. 2014 and various state policies. She also updated the members on staff activities as they related to regional system building, business engagement and outreach and staff training/development.

Chair Samples the Workforce System Representatives to give a brief update on activities happening around the region.

- Adult Education - Ms. Carlson gave an update on getting a GED, working within the Jail system and upgrading low literacy skills.
- Post Secondary Education - Ms. Leland updated on the new focus on credentialing. Noting that the Community College Chancellor was going around that State with Town Hall meetings on the subject and that the Governor is calling for the community colleges to triple their amount of credentials.
- Title V of the Older American's Act - Ms. Gilmer stated that Goodwill was taking applications for folks 55 and older that had barriers to employment to gain skills by working in internships at government offices and/or non-profit businesses.
- Wager-Peyser, Veterans Services, Trade Act & UI - Ms. Akers told the members that the VEC was holding a lot of company specific job fairs and that right now, their number one priority was veteran placements.
- WIA Title I Programs -
 - Ms. Rowe gave the One-Stop Operator Report highlighting the Success Story of Mr. Sherman Hall.
 - Ms. Williams updated the members on the activities of the Workplace Toolkit Project which will finish up in the spring.
 - Ms. Williams & Ms. Rowe updated the members on the activities of the Just Hire One Re-entry Project.
- Special Grants
 - Ms. Holliday brought the members attention to handouts in their packet on the V3 Initiative and the iPad for Business workshops.

Chair Samples asked if any member had something that they would like to share for member time. There was none.

With no further business to discuss, the meeting was adjourned by Chair Samples at 11:59 PM.

Respectfully Submitted,



Marty Holliday
Executive Director