

NEW RIVER/MOUNT ROGERS WORKFORCE INVESTMENT BOARD

MEETING MINUTES

August 27, 2014

A meeting of the New River/Mount Rogers Workforce Investment Board was held on August 27, 2014 at the Wytheville Meeting Center. Those in attendance were as follows:

Board Members

Martha Samples, Chair	Neil Sagebiel
Linda Matthews	Wilma Faulkner
Melinda Leland	Robert Goldsmith
John Overton	Robin Meadows
Ken McFadyen	David Wright
Tim McVey	Michael Rouse
Michael Miller	Karen Akers
Michael Jennings	Jimmy Smith (Alternate)
Ed Stringer	Sheila West (Alternate)

Guests

Kathy Malone
Betty Rowe
Mary Ann Gilmer
Brenda Rigney

Staff

Ronnie Martin
Marty Holliday
Beverly Burke
Kimber Simmons
Renee Sturgill

Martha Samples – Chair called the meeting to order at 10:05 a.m. and welcomed all WIB members and guests to the meeting.

Chair Samples next introduced our new member to the Board, Mr. Ken McFadyen, Regional Economic Development. She welcomed him to the WIB and thanked him for his willingness to serve.

The roll was then called and it was established that a quorum was present.

Chair Samples next asked for a motion to approve the agenda. Mr. Overton made a motion to approve the agenda as presented. Mr. Miller seconded the motion which was approved unanimously.

Next, Chair Samples asked for a motion to approve the minutes of the previous meeting which had been previously distributed to WIB members. Ms. Matthews made a motion to approve the minutes. Mr. Wright seconded the motion which was approved unanimously.

Chair Samples asked if anyone in the audience wished to address the Board during it's public comment period. Hearing none she proceeded with the agenda.

Mr. Martin next reviewed the Fiscal Agent Report for the period 7/1/13 – 6/30/14. This is the “Final” financial report for PY’13. Mr. Martin noted that carry-over amounts for all funding streams were good except youth which was very low. Carry-over funds plus PY’14 allocations should provide sufficient overall funding for service delivery to our customers in all programs during PY’14.

Next, Chair Samples asked Mr. Martin if he had any comments relative to the “Final” PY’14 Budget. Mr. Martin discussed the budget emphasizing the changes from the “Draft” PY’14 Budget previously approved. He also noted that the “Final” PY’14 Budget had been approved by both the WIB Budget Committee and Consortium Board Finance Committee. Chair Samples then asked Mr. Overton, Budget Committee Chair, for his comments. Mr. Overton noted that his Committee had approved the “Final” PY’14 Budget and that he was making a motion that the “Final” PY’14 Budget be approved as presented. Mr. Stringer seconded the motion which was unanimously approved.

Chair Samples continued with the agenda asking Mr. Martin for a report on Youth Council activities. Mr. Martin indicated that the Youth Council had reviewed possible distribution options for the additional available PY’14 Youth funds and is recommending that all funds be distributed to current Operators as presented. Mr. Wright made a motion to approve the Youth Council’s recommendation. Mr. Miller seconded the motion which was unanimously approved with Ms. Matthews and Mr. Goldsmith abstaining. This youth funding distribution recommendation will be presented to the Consortium Board on September 17, 2014 for action.

Mr. Martin next presented the Consortium Board update in the absence of David Hutchins, Consortium Board Chair. Mr. Martin reviewed and discussed the following recent Consortium Board activities:

1. The Consortium Board is in the process of having discussions with Executive Committee members and Program Operators representatives on new, innovative and creative usage for unobligated PY’14 adult funds.
2. All WIB members were invited to attend a Consortium Board cookout to be held September 17, 2014 at Elizabeth Brown Park in Wytheville. The cookout will begin immediately following the Consortium Board meeting.

Next, Mr. Martin reviewed “Frequently Asked Questions” with Board members on the new Workforce Innovation and Opportunity Act which will become effective July 1, 2015. Mr. Martin indicated that regulations have not been written and that he would be making updates at each WIB meeting on the implementation of the new law.

Next, Chair Samples asked Mr. Goldsmith, Committee Chair, to present the Nomination Committee report. Mr. Goldsmith indicated that the Nomination Committee was recommending the election of the following WIB members to the Executive Committee for PY’14.

PD #3 – Robin Meadows

PD #4 – Michael Miller

Mr. Goldsmith made a motion on behalf of the Nomination Committee, to approve the Committee's recommendation for PY' 14 Executive Committee members as presented. Since this is a Committee motion, a second is not required. A vote was taken and the motion was unanimously approved.

Chair Samples next asked Ms. Rowe to present the One Stop Operator report. Ms. Rowe presented the report for the month of July, 2014. The WIA success story was reviewed and discussed by Ms. Gilmer and Ms. Akers presented the Veteran TAA success story.

Ms. Gilmer next presented the Goodwill Adult Workplace Toolkit Project update and responded to questions from Board members.

Mr. Martin and Ms. Holliday provided updates on current grant activities. Ms. Holliday also introduced Kimber Simmons and Renee Sturgill, new WIB employees under the DEI grant, as Disability Resource Coordinators. Ms. Holliday responded to questions from Board members.

Mr. Martin next presented the PY' 14 Committee Assignments to the Board which had been approved by Chair Samples.

Next, Mr. Martin reviewed with Board members the legal requirements of having a Financial Disclosure Statement filed annually prior to July 1, 2014. He encouraged each Board member, who had not completed the form, to do so as soon as possible.

Mr. Martin reviewed the WIB travel voucher with Board members. He requested that they complete the form if they desired to get reimbursed for their travel to the WIB meeting.

The 2014 WIB meeting schedule was reviewed with Board members noting that the next WIB meeting is scheduled for October 22, 2014 at the Wytheville Meeting Center beginning at 10:00 AM.

Mr. Martin reviewed the Workplace Development Report prepared by the Commonwealth Institute with Board members. Each Board member received a copy of this report with their meeting packet.

With no further business to discuss, the meeting was adjourned by Chair Samples at 11:25 AM.

Respectfully Submitted,

Ronnie Martin
Executive Director