

NEW RIVER/MOUNT ROGERS WORKFORCE INVESTMENT BOARD

MEETING MINUTES

June 24, 2015

A meeting of the New River/Mount Rogers Workforce Investment Board was held on June 24, 2015 at the Wytheville Meeting Center. Those in attendance were as follows:

Board Members

Martha Samples, Chair	Michael Rouse
Karen Akers	Neil Sagebiel
Howard Bartholomay	Terry Smusz
Carol Blankenship	Lynn White
Jeff Dunnack	David Wright
Wilma Faulkner	Jimmy Smith (alternate)
William Fields	
Robert Goldsmith	
Michael Jennings	
Ken McFadyen	
Timothy McVey	
Robin Meadows	
Michael Miller	

Guest

Betty Segal
Lee Williams
Brenda Rigney
Patrick O'Brian
Tonia Roop
Angie Lawson
Beckie Cox
Peggy Hurley

Staff

Marty Holliday
Ronnie Martin
Beverly Burke
Kimber Simmons

Chair Samples called the meeting to order at 10:08 a.m. and welcomed all WIB members and guests to the meeting.

Chair Samples was presented with a cake and a token of appreciate for her eight years of service to the region as WIB Chair.

The roll was then called and it was established that a quorum was present.

Chair Samples asked for a motion to approve the agenda. Mr. Goldsmith made a motion to approve the agenda as presented. Mr. Jennings seconded the motion which was approved unanimously.

Chair Samples asked for a motion to approve the minutes of the April 22, 2015 meeting which had been previously distributed to WIB members. Ms. Smusz made a motion to approve the minutes. Mr. Miller seconded the motion which was approved unanimously.

Chair Samples asked if anyone in the audience wished to address the Board during the public comment period. There was none.

Moving on with the agenda, Chair Samples called for Committee reports:

- **Budget & Administration** – In the absence of Mr. Overton, the Committee Chair, Mr. Martin gave an update on the most recent financials (through April 30, 2015). Mr. Martin also presented the “Draft” PY15 Budget. Mr. Wright made a motion to approve the PY15 “Draft” Budget as presented. Mr. Rouse seconded the motion which was approved unanimously. Mr. Goldsmith stated he approved of the PY15 “Draft” Budget,

but wanted to make the board aware that although money looks good on paper, the 40% requirement for training will affect the Program Operators negatively. He stated that there will be a reduction in clients served, offices will have to be closed, and staff will have to be reduced in order to comply with the training requirement.

- Executive – no report
- Outreach & Marketing – Ms. Holliday gave a preview of the website that is now “live” and ready to use.
- One-Stop Operations & Delivery System – Mr. Martin reviewed the 3rd Quarter PY’14 Performance Report with Board members highlighting the fact that Area 2 had performed one (1) better than the State and indicated that overall our Program Operators have done an excellent job. Mr. Martin has issued notification of PY’15 Funding awards to the Program Operators with Key Statement of Work requirements, based on the WIOA law (as final regulations are not yet available). Mr. Martin will be working directly with the Program Operators to make sure their statement of work directly lines up with the law.
- Policy & Procedures - No report at this time.
- Strategic Planning – No report at this time.
- Training Provider & individual Training Account - Waiting on State's Eligible Training Provider Policy to be finalized.
- Nominating Committee – Mr. Goldsmith made the motion on behalf of the Nominating Committee to elect the following: Mr. Lynn White, Chair; Mike Miller 1st Vice-Chair; Martha Samples - 2nd Vice-Chair; Executive Committee consisting of: All officers plus Carol Blankenship, Ed Stringer, Wilma Faulkner and Howard Bartholomay. Chair Samples called for a vote. The vote was unanimous.

Continuing with the agenda, Chair Samples asked Ms. Holliday to explain the Board Enrichment activity. Ms. Holliday asked the members to review the final two “Start with Why” statements. She noted there were two papers taped up on the wall each had one statement on them. Ms. Holliday asked that each member, before leaving the meeting, use a dot to vote on the “Why Statement” that the Strategic Planning Committee would use moving forward.

Chair Samples asked Ms. Holliday to give the Executive Summary. Ms. Holliday gave a brief update on the activities of Board Staff in the following areas: Backbone Organization and System Building; Business Outreach and Engagement and Staff Training.

Chair Samples asked the Workforce System Representatives to give a brief update on activities happening around the region.

- Adult Education and Literacy – Angie Lawson reported on two new PIVA programs being offered: Nurse Aid with Medication Aid & CPR and Welding.
- Job Corps – Mr. Fields reported on the partnership with People Inc.
- Post-Secondary - none
- TANF Programs – Mr. Jennings discussed partnerships to help TANF recipients return to work.
- DARS – Mr. Rouse introduced Ms. Peggy Hurley, the new Business Liaison for DARS
- Title V of the Older American’s Act – Ms. Williams stated that the program was still recruiting for folks 55 and older needing assistance to gain employment.
- Wagner-Peyser, Veteran’s Services, Trade Act & UI – Ms. Akers gave an update on the June Employer Conference

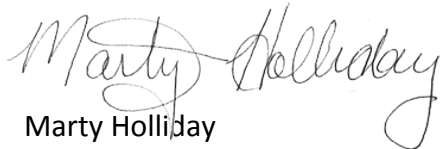
- WIA Title I Programs –
 - Ms. Segal gave the One-Stop Operator Report highlighting the two Success Stories of Teresa Douglas and James Dallas Copley.
 - Ms. Williams updated the members on the activities of the Workplace Toolkit Project which is currently finishing up.
 - Ms Williams & Ms. Segal updated the members on the activities of the Just Hire One Re-entry Project.
- Special Grants - Ms. Holliday gave a brief update on recent activities.

Chair Samples asked if any member had anything that they would like to share for member time. There was none.

The 2015 WIB meeting schedule was reviewed with Board members noting that the next WIB meeting is scheduled for August 26, 2015 at the Wytheville Meeting Center beginning at 10:00 AM. Chair Samples reminded members that at the August 26th meeting, the WIB would be hosting a special guest: Honorable Maurice Jones, Secretary of Commerce and Trade for the Commonwealth.

With no further business to discuss, the meeting was adjourned by Chair Samples at 12:04 PM.

Respectfully Submitted,



Marty Holliday
Executive Director