

NEW RIVER/MOUNT ROGERS WORKFORCE DEVELOPMENT BOARD

MEETING MINUTES

June 28, 2017

A meeting of the New River/Mount Rogers Workforce Development Board was held on June 28, 2017 at the Wytheville Meeting Center. Those in attendance were as follows:

Board Members

Greg Adkins	Robin Meadows
Karen Akers	Mike Miller
Pam Allison	John Overton
CB Andrews, Jr	Robert Pierce
Howard Bartholomay	Kevin Semones
Carol Blankenship	Mike Steele
Shirley Carlson	Lynn White, Chair
Jeff Dunnack	Darrell Blankenship (Alternate)
Joe Ferrell	Jimmy Smith (Alternate)
Mary Ann Gilmer	
Jared Iroler	<u>Staff</u>
Melinda Leland	Marty Holliday
Josh Lewis	Ronnie Martin
Timothy McVey	Beverly Burke
	Della Wheeler

Guest

John Garner, CLEO Chair
Joe Hale (CLEO Board)
Joe Guthrie (CLEO Board)
John Matthews
Beckie Cox
Diane Gray
Robyn Lee
Beth Carico
Melanie Fleenor
Randall Rose
Brenda Rigney
Brenda Sutherland
David Manley
Mandy Archer
Conaway Haskins
Eric Bucey

1st Vice Chair Miller facilitated the meeting due to the late arrival of Chair White. 1st Vice Chair Miller called the meeting to order at 10:02 a.m.

The roll was called and a quorum was present.

Ms. Meadows made the motion to approve the agenda as presented. Mr. Ferrell seconded the motion, and the motion passed unanimously.

Ms. Leland made a motion to approve the Consent Agenda as noted. Mr. Dunnack seconded the motion, and the motion passed unanimously.

1st Vice Chair Miller asked if anyone in the audience wished to address the Board during the public comment period. There was none.

Moving on with the agenda, 1st Vice Chair Miller called for Committee reports:

- **Budget & Administration** – Ms. Holliday informed the Board that the PY'17 Draft Budget was completed. There was more than a 10% cut in WIOA formula funds for PY'17 with some areas receiving a 20% cut in PY'17 funding. Ms. Holliday reviewed the individual line items of the budget. A brief discussion followed. Mr. Overton made a motion to approve the PY'17 Draft Budget as presented. Mr. Ferrell seconded the motion and the motion passed unanimously.

Board members were asked to complete the Financial Disclosure Statement and return to Ms. Holliday as soon as possible.

- Nomination Committee – Ms. Leland submitted the following nominations for Board Officers and the Executive Committee for PY'17:
 - Chair, Mike Miller
 - 1st Vice-Chair, Joe Ferrell
 - 2nd Vice-Chair, Robin Meadows
 - Howard Bartholomay
 - Tim McVey
 - Jeff Dunnack
 - Lynn White

Mr. Ferrell made a motion to accept the nominations as submitted with a second from Mr. Iroler. The motion passed unanimously.

Chair White arrived and proceeded with the remainder of the meeting.

- One-Stop Operations & Delivery System Committee – Ms. Blankenship, Committee Chair, presented the Board with the funding recommendations from the committee for PY'17 for the Adult and DLW programs and the One-Stop Operator. Ms. Blankenship made the motion to approve the recommendations of the committee for PY17 Adult, DLW and One-Stop Operator funding. Mr. Overton seconded the motion and the motion passed with Ms. Gilmer and Mr. Blankenship abstaining.
- Youth Committee - Mr. Adkins, Committee Chair, presented the Board with the committee's funding recommendation for PY'17 Youth program. Mr. Adkins made the motion to approve the committee's recommendation for the PY'17 Youth funding allocations. Ms. Akers seconded the motion and the motion passed, with Ms. Gilmer and Mr. Blankenship abstaining.
- Strategic Planning – Ms. Holliday informed the Board that the Strategic Plan has been approved by the State and is in place through PY'19 with expected yearly updates. A brief discussion followed.

Mr. Garner, Chair of the Consortium Board, gave the Consortium Board update. Mr. Garner stated that the last Consortium Board meeting was held in Giles County which included tours of the Giles County Technical Center and Lhoist mines with lunch provided by the county. The meeting was very enlightening and eye opening. Mr. Garner thanked the staff for all their hard work and stated that the Consortium Agreement has now been approved by all jurisdictions with Board Certification documents having been sent. He also stated that a revised Fiscal Agent Agreement with the NRV Regional Commission has been approved.

Ms. Holliday updated the Board on Staff activities since their last meeting and reviewed the executive summary. Ms. Holliday spoke on the activities with the GoVA in Region 2 being very active. Ms. Holliday proceeded to highlight the work being done on the Podcasts.

Mr. Blankenship gave the One-Stop Operator Report. Ms. Holliday informed the Board about other reports that are located in the packet for review.

A special program was presented with a panel discussion on Entrepreneurship Ecosystem and its Connectivity to the Workforce System.

This panel discussion was designed to help regional Workforce Development Board (WDB) members and stakeholders deepen their understanding of local entrepreneurial ecosystems to better serve businesses and workers. **Moderator:** *Conaway Haskins, Extension Specialist, Virginia Cooperative Extension at Virginia Tech*, **Panelists:** *Mandy Archer, Director, Blue Ridge Crossroads SBDC, Eric Bucey, Executive Director, Beans & Rice Inc. and Robyn Lee, Entrepreneurship Program Coordinator, UVA-Wise*

The 2017 WDB meeting schedule was reviewed with Board members noting that the next WDB meeting is scheduled for August 23, 2017 at the Wytheville Meeting Center beginning at 10:00 AM.

Ms. Holliday discussed the Travel Voucher that each Board member must complete and sign if they want to be reimbursed for their travel. With no further business to discuss, the meeting was adjourned by Chair White at 11:56 PM.

Respectfully Submitted,



Beverly Burke,
Workforce Operations Coordinator